

**A BRIEF PROFILE OF
MANAGEMENT AND TRAINING INTERNATIONAL LIMITED (MTI LTD.)**



EXECUTIVE SUMMARY

Established in 2007 as a proprietorship and incorporated as a Private Limited Company in 2015, Management and Training International Limited (MTI Ltd.) has evolved into a world-class consulting and management firm. We are dedicated to delivering excellence across a diversified portfolio of services, bridging the gap between local needs and global standards.

MTI Ltd. operates through a robust network of strategic collaborations with universities, government bodies, international NGOs, and technical faculties. While our foundation rests on training management, our operational scope has expanded significantly to encompass a comprehensive suite of professional solutions, including:

- **Training & Development:** National and International Training programs, Specialized ICT Training, and HRM & Capacity Building.
- **Technology & Media:** ERP Software & App Development and Digital Media Production.
- **Consulting & Services:** Research, Advocacy & Consultancy, Visa Consultancy & Study Abroad, and Construction & Project Management.

Our track record speaks to our reliability and global reach. To date, MTI Ltd. has successfully facilitated state-of-the-art management services for approximately 3,508 government fellows across more than 34 countries. This commitment to quality has earned the organization numerous international awards and certifications.

MTI Ltd. is supported by a distinguished team of highly qualified professionals with cross-disciplinary expertise ranging from public administration, agriculture, and public health to social sciences and technical sectors. Supported by rigorous, adaptive financial and management systems, MTI Ltd. remains agile and fully equipped to address the evolving requirements of our diverse clientele.



MTI LTD. has been assessed by the Management System Certificate (MSC) Cell under Bangladesh Standards and Testing Institution (BSTI) and registered in compliance with ISO 9001:2015 based on the Quality Management System (QMS) of 2015.



MTI LTD. is an affiliated category member of the Bangladesh Association of Software & Information Services Science on October 12, 2022, having Membership Number: AF-22-10-050.

MTI LTD.: AT A GLANCE:

Abbreviations (if any)	• MTI LTD.
Nature of Business	• Training Management, Research & Consultancy Services
Year of Establishment	• 2007
Registration	• Registered under the Joint Stock Company Act. C-122755/15
Registered As	• Private Limited Company
Offices in	• Dhaka, Bangkok, Toronto
Member	• Dhaka Chamber & Commerce Industry (DCCI)
Office address	• House No.: 142, Castle Green (2 nd Floor), Green Road, Dhaka-1205.
Telephone/Mobile	• +88 02 48119036, + 88 01715 564 606
Website & E-mail	• www.mtibkk.com , info@mtibkk.com , siamhf@gmail.com
Trade License No.	• 05-36298/15; 05-61843/18 (Updated)
VAT Registration No.	• BIN: 001038294-0402
Tax Identification No. (TIN)	• e-TIN-165134514953; Circle-45 (Companies), Dhaka
Name of Bank	• Standard Bank Ltd, Green Road Branch • Address # 142, Green Road (1 st Floor), Dhaka-1205. • Account No. 051 33 000 202; Swift code: SDBLBDDH
Certification	• ISO 9001:2015 (Quality Management System)
Contact Person	• Dr. Md. Manirul Islam Khan, Managing Director

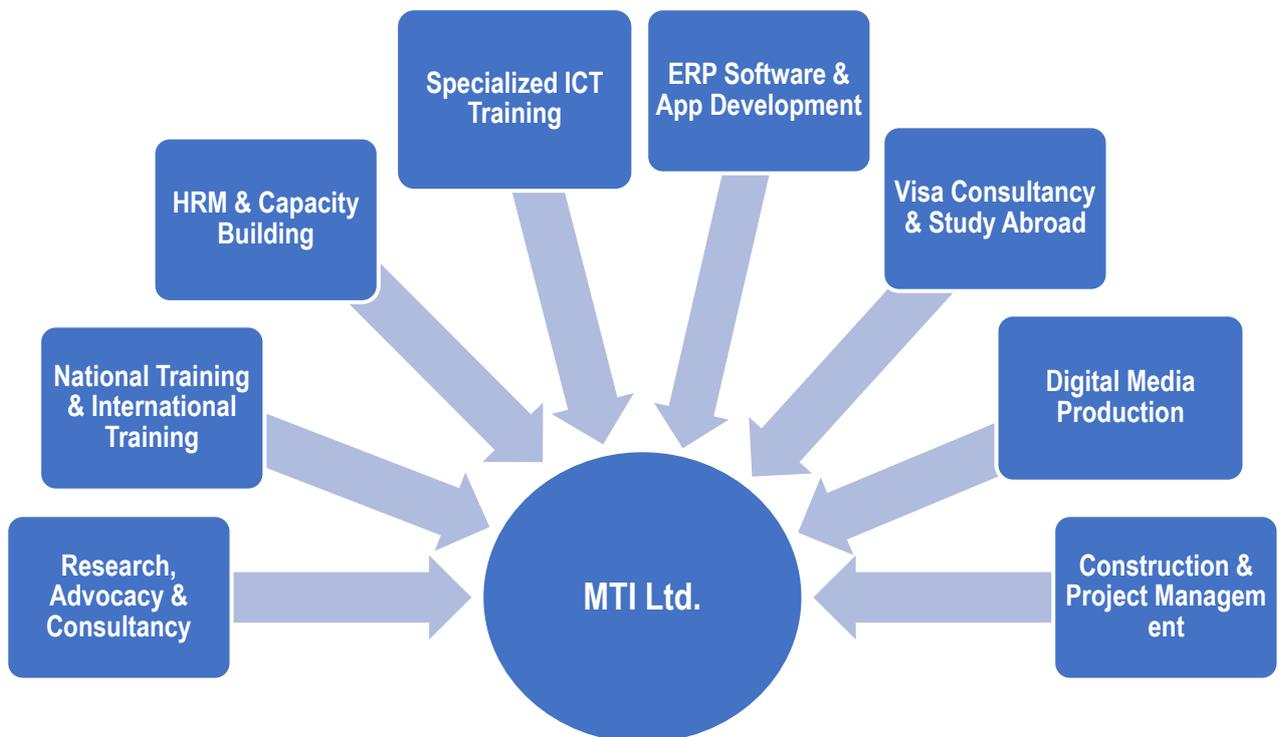
AWARDS/CERTIFICATIONS OF MTI LTD.



-  Duke-DCID, USA;
-  ITC-ILO, Italy; Rome Business School, Italy;
-  British Geological Survey, Nottingham, UK;
-  University Kebangsaan Malaysia, Malaysia;
-  Sri Lanka Institute of Development Administration (SLIDA), Colombo, Sri Lanka;
-  Asian Institute of Technology (AIT-VN), Hanoi, Vietnam;
-  Health Human Resources Development Center (HHRDC), Beijing, China;
-  Eastern Asia University (EAU), Bangkok, Thailand;
-  Asian Institute of Journalism and Communication (AIJC), Manila, Philippines;
-  Universiti Putra Malaysia (UPM), Malaysia;
-  University of Illinois at Urbana, USA;
-  National Agro-Tech Extension and Service Center (NATESC), China;
-  RMIT University, Australia.

KEY SERVICES OF MTI LTD.

Basic services of the MTI Ltd.:



Key Services	Details Service Description
Research, Advocacy & Consultancy	<ul style="list-style-type: none"> ● Research Methodology: We handle objective setting, methodology preparation, and the finalization of research approach and scope. ● Data Management: Our team manages data collection plans, quality control, data entry, processing, and analysis. ● Study Types: We conduct diverse studies, including baseline surveys, qualitative and quantitative research, feasibility studies, experimental research, and longitudinal research. ● Strategic Consultancy: We provide initial business diagnostics, strategic planning, financial and non-financial reporting, and cost analysis with budgeting.
National Training & International Training	<ul style="list-style-type: none"> ● Program Development: We handle training module development tailored to client guidelines, define training objectives, and finalize training methods and schedules. ● International Coordination: For overseas programs, we secure confirmation from counterpart international institutes or universities and deploy local coordinators in the destination country. ● Logistics & Execution: We ensure all logistics facilities are in place, manage vendor coordination, and oversee on-site execution in cooperation with local partners. ● M&E: We conduct rigorous Program Monitoring and Evaluation (M&E) followed by comprehensive report writing and submission.
HRM & Capacity Building	<ul style="list-style-type: none"> ● Needs Assessment: We conduct thorough Training Needs Assessments (TNA) to identify skill gaps and align training programs with organizational goals. ● Compliance & Planning: Our services include compliance documentation, human resource policy formulation, and exit & succession planning. ● Curriculum Design: We develop customized training curricula, prepare logical frameworks, and publish training modules that drive tangible performance improvements.
Specialized ICT Training	<ul style="list-style-type: none"> ● Advanced technical training programs aligned with the Fourth Industrial Revolution ● Upskilling professionals in emerging technologies ● Bridging the gap between theoretical knowledge and industrial application ● Practical knowledge development for modern digital landscapes
ERP Software & App Development	<ul style="list-style-type: none"> ● Tailored digital solutions to streamline business operations ● Development of robust Enterprise Resource Planning (ERP) software ● Integration of core business processes ● Custom mobile application development ● Enhancement of user engagement and operational accessibility
Visa Consultancy & Study Abroad	<ul style="list-style-type: none"> ● Facilitation of academic and professional mobility ● Comprehensive visa consultancy services ● Guidance on complex university admission procedures ● Visa processing and accurate documentation support ● Preparation for opportunities in prestigious global institutions
Digital Media Production	<ul style="list-style-type: none"> ● Creation of high-impact digital content ● Corporate branding and documentary production ● Development of social media content and promotional materials ● Utilization of modern storytelling techniques ● High-quality production values for effective audience communication

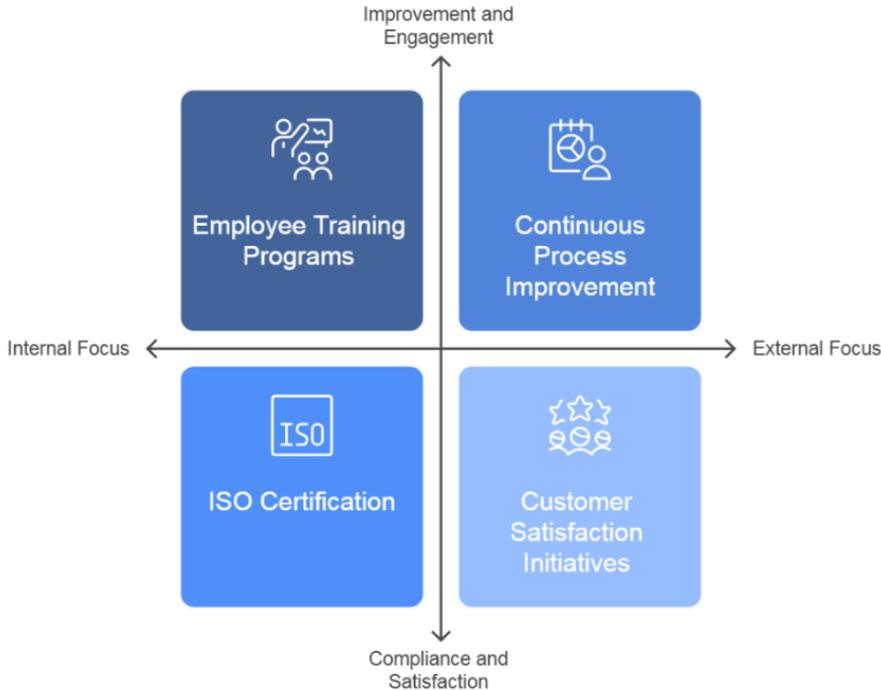
Key Services	Details Service Description
Construction & Project Management	<ul style="list-style-type: none"> • Planning & Execution: Similar to our event management standards, we ensure rigorous planning, strategy setup, and on-site management. • Vendor & Logistics Management: We handle complex vendor management and logistics coordination to ensure projects remain on schedule and within budget. • Oversight: Our team prioritizes quality control and feedback collection to ensure successful project delivery.

MTI LTD. CAPACITY AND STRENGTH

Capacity of MTI LTD.



Strengths of MTI LTD.





APPROACH TO THE SERVICES

MTI Ltd. has a specific approach to the services it offers. As a research and consultancy firm, we follow a sequence of services that fall under this category. The organization executes the tasks using the Quality Management System (QMS) of the ISO 9001:2015 standard. The following flow chart shows the organization's offered services.





ERP Software & App Development

- Business Process & Operations Analysis
- Tailored Digital Solution Strategy
- ERP Architecture & Core Process Integration
- Custom Mobile App Development
- User Engagement & Accessibility Testing
- Deployment & Operational Streamlining

Visa Consultancy & Study Abroad

- Academic & Professional Profile Assessment
- University & Institution Selection
- Admission Procedure Management
- Documentation & Visa Processing Support
- Pre-departure Briefing & Mobility Facilitation

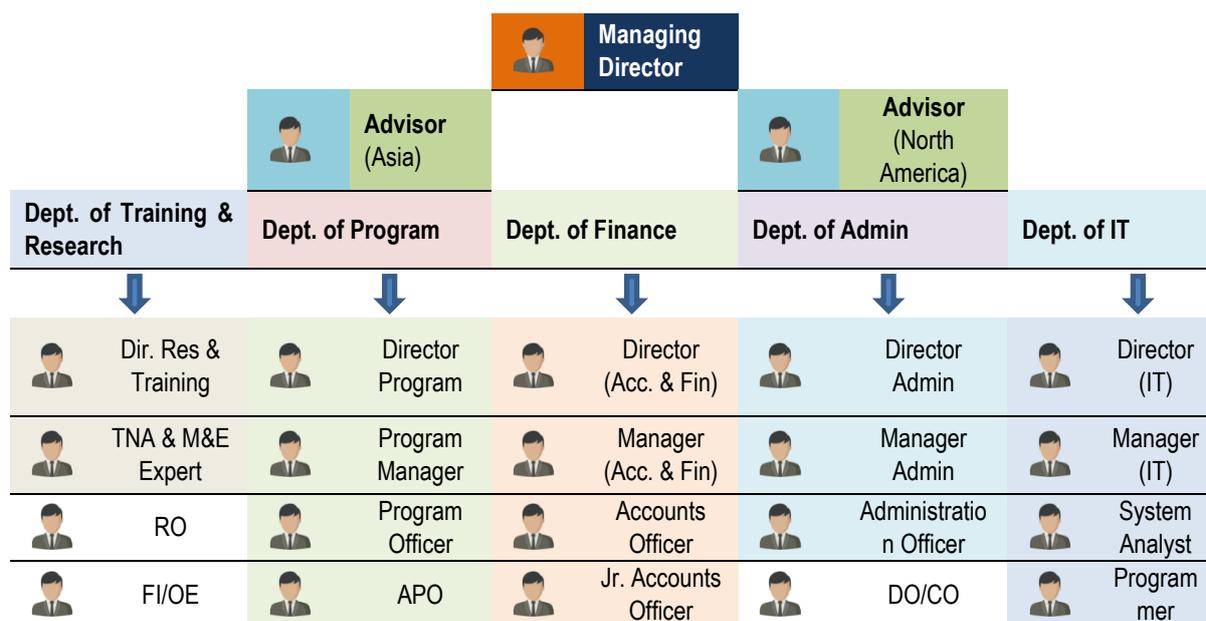
Digital Media Production

- Client Message & Target Audience Analysis
- Modern Storytelling Strategy & Concept Development
- High-Quality Video & Content Production
- Corporate Branding & Documentary Creation
- Social Media Content & Promotional Material Delivery

Construction & Project Management

- Project Planning and Strategy Set Up
- Vendor Management & Logistics Coordination
- On-site Management & Execution
- Quality Control & Feedback Collection
- Final Reporting & Project Delivery

ORGANOGRAM OF MTI LTD.



MTI LTD. PERMANENT HUMAN RESOURCES BASED ON EXPERIENCE MATRIX

SI No.	Position	10 + Years	5-9 Years	Others	Gender	
		Experience	Experience	1-4 Years Experience	M	F
01	Overall Program Coordinator/ Team Leader	1	0	0	√	
02	Program Director/Manager	2	0	0	√	
03	Deputy Program Director/Manager	2	1	0	√	
04	Financial Manager	1	0	0	√	
05	M&E Officer	1	0	0	√	
06	Program Officer	0	2	0	√	√
07	APO	0	3	0		√
08	Manager Admin	1	0	0	√	
09	Asst. Manager Admin	0	1	0	√	
10	IT Officer	2	0	0	√	√
11	Accountant	0	1	0	√	√
12	Logistic Support Employees	1	3	2		√
13	Research Officer	0	1	0		√

MTI LTD. PERMANENT HUMAN RESOURCES BASED ON EDUCATION MATRIX

SI No.	Position	MPhil/PhD	Masters	Graduate
01	Overall Program Coordinator/ Team Leader	1	-	-
02	Program Director/Manager	1	1	-
03	Deputy Program Director/Manager	-	2	-
04	Financial Manager	-	1	-
05	M&E Officer	-	1	-
06	Program Officer	-	2	-
07	APO	-	3	1
08	Manager Admin	-	1	1
11	IT Officer	-	-	3
13	Logistic Support Employees	-	1	1

MTI CAPACITY AND STRENGTH

Reputation and Reliability: In the landscape of professional development, Management and Training International Limited (MTI Ltd.) stands as a premier organization for conducting Human Resource (HR) training, Human Resource for Health (HRH) training, and comprehensive staff development. We are widely recognized for our expertise in rapporteur services, corporate retreats, and the design of bespoke modules and curricula tailored strictly to client guidelines.

Quality Assurance and ISO Compliance: As an ISO-certified organization, MTI Ltd. is steadfast in its commitment to complying with all regulatory and statutory requirements. We prioritize the continual improvement of our Quality Management System (QMS) to ensure operational excellence. Our objective is to deliver impeccable, timely services that not only meet but exceed customer expectations. We actively monitor client feedback and stakeholder needs to identify opportunities for improvement, thereby maintaining mutually beneficial, long-term relationships.

Knowledge Management and Philosophy: Since our inception, Knowledge Management has served as the lifeline of MTI Ltd. We utilize it as a strategic tool to achieve sustainable competitive advantages. We believe that true human resource development entails the creation of competent individuals equipped with the right education and training. Without comprehensive training and motivation, human capital cannot effectively adapt to or lead within the shifting economic, strategic, and political environments.

Strategic Impact of Our Interventions: Through our capacity-building initiatives, MTI Ltd. delivers tangible organizational benefits:

Performance Enhancement: We bridge the gap between potential and performance. Participants gain a deeper understanding of their roles, building confidence that translates into higher operational efficiency and leadership capability on both national and international stages.

Employee Satisfaction and Morale: Training is a testament to an organization's investment in its people. By providing access to development opportunities, we help clients create a supportive workplace where employees feel valued, challenged, and satisfied.

Addressing Skill Gaps: Our programs are designed to identify and rectify individual workforce weaknesses. By standardizing skills and knowledge across the team, we reduce reliance on constant supervision and empower employees to work independently and collaboratively.

Fostering Innovation: Continuous up-skilling encourages creativity. Our training sessions act as a catalyst for new ideas, driving innovation in strategies and activities.

Organizational Branding: A robust training strategy enhances corporate reputation. It positions the client organization as a prime destination for top-tier graduates and mid-career professionals seeking growth, thereby improving talent acquisition and retention.

MTI'S FLAGSHIP GOVTECH SOLUTIONS

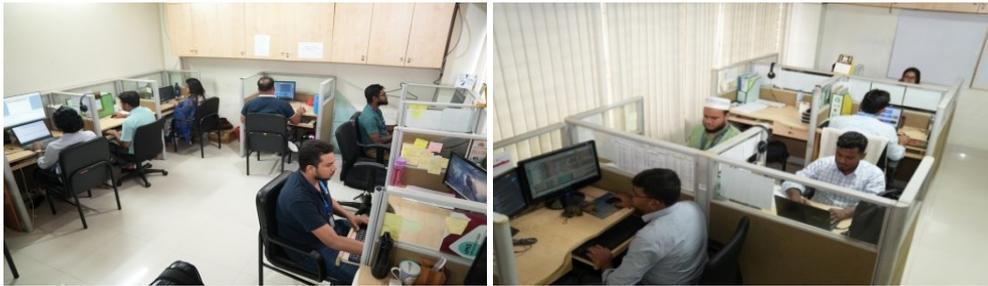
BDSSET Project TCMS: A comprehensive Training Centre Management System that streamlines the entire student lifecycle for the BDSSET project.

iDEA Project LMS: A robust Learning Management System designed to foster innovation and entrepreneurship for the iDEA Project.

TRAINING CAPACITY: INFRASTRUCTURE, PHYSICAL FACILITIES AND LOGISTICS SUPPLY OF MTI LTD.

MTI LTD. have available training facilities and well-equipped logistics support in Dhaka. We have training rooms with various modern facilities. Where we provide training using all kinds of modern technology. About 20-30 students can train simultaneously. We provide training by qualified trainers. Moreover, we have collaborative partners in the different districts of Bangladesh. We have signed with them for training implementation if needed.

OFFICE SPACE:



SI No.	Location & Contact Details	Ownership	Office Space in SQFT
1	Dhaka, Bangladesh H # 142 Castle Green (2nd Floor), Green Road, Dhaka –1205 Tel: +88029138411, +8801715564606 E-mail: info@mtibkk.com	Ownership	2915 Sqft.
2	Dhaka, Bangladesh H # 147/A/2 Akankha Jahangir Heights (1 st Floor) Unit- AB, Green Road, Dhaka – 1205 Tel: +8801715564606; E-mail: info@mtibkk.com	Ownership	3100 Sqft.

TRAINING CAPACITY:

Training room equipped with facilities such as online access, multimedia equipment, power backup, network connectivity, and air conditioning.





SI No.	Unit Name	Capacity	Facilities
1	Training Room -1	20-25 Person	Projector, monitor, microphone, digital board, easel board etc.
2	Training Room -2	25-30 Person	Projector, monitor, microphone, digital board, easel board etc.

DEVICE/EQUIPMENT'S /PHYSICAL RESOURCES AVAILABLE WITH THE COMPANY:



SI No.	Device/Equipment's	No. of Devices Available (Approx.)
1.	Desktop Computer	34 Pcs
2.	Laptop	30 Pcs
3.	Router	05 Pcs
4.	Portable Router	30 Pcs
5.	Air Condition	12 Pcs
6.	Server (NAS) – 270 TB	02 PCs
7.	Portable SSD & HDD	50 PCs
8.	CD/DVD Writer	20 Pcs
9.	Projector	03 Pcs
10.	Printer	04 Pcs
11.	Photocopier	01 Pcs
12.	Laminating machine	01 Pcs
13.	Spiral Machine	01 Pcs

14.	Digital/ DSLR Camera	09 Pcs
15.	Camcorder (Sony FX6, Alpha III)	10 Pcs
16.	Handheld organizer	01 Pcs
17.	Scanner	05 Pcs
18.	IPS & UPS facilities	04 Pcs
19.	PABX Machine	01 Pcs
20.	Telephone Set	20 Pcs
21.	Fire extinguisher	05 Pcs
22.	Fire proof safe	08 Pcs
23.	Alarm system	03 Pcs
24.	First-aid kit	02 Pcs

OFFICE FURNITURE AND EQUIPMENT'S:



Description	Nos.
Desk	60
Comfortable chair	60
Front desk for the reception area	01
File cabinets	30
Client seating	20
Fire proof safe	08
Desktop and pocket calculators	20
Book cases	05
Postage meter	01
Wall white board	02
Paper shredder	01
Photo copier	01
Laminating machine	01
Spiral Machine	01
Waste basket	10
Recycling bin	10
Alarm system	03
Fire extinguisher	05
First-aid kit	01

COMPUTER LAB (BASIC & ADVANCED)



A. Basic Computer Lab

Name of Equipment/Brief Specifications	Remarks
Computer System (with latest specifications) Laptop & Desktop	PC Specifications to be followed: 10 th Generation Intel Core i7 Processors RAM: 16 GB or better HDD: 512GB SSD & 1 TB GB SATA Monitor: LED 24" Color OS: Genuine Windows 10/11 Professional Antivirus: User License for one year

B. Advanced Computer Lab

Name of Equipment/Brief Specifications	Remarks
Computer System (with latest specifications) Laptop & Desktop	PC Specifications to be followed: 12 th Generation Intel Core i9 Processors RAM: 32 GB or better Graphics: Dedicated Graphics 8 GB or better HDD: 1TB SSD & 4 TB SATA Monitor: 27" LED Color OS: Genuine Windows 10/11 Professional Antivirus: User License for one year

COMPUTER HARDWARE AND ACCESSORIES:

Description	No
Multimedia projector	04
Laptop	30
Desktop Computer	75
Graphics Workstation	25
Note book computer	05
White Board	05
Server NAS (100 TB Capacity)	01
IPS & UPS facilities (5 KVA)	02
Key board	50
Mouse	50

Printer	05
Portable Router/ Modem	25
CD/DVD Writer	20
Digital/ DSLR Camera	02
Handheld Organizer	01
Scanner	03
24 port Switch	02
CC Camera	15
Web Camera	10

COMPUTER SOFTWARE FACILITIES:

Description
Operating System (Windows 10/11, Linux, Unix, Mac OS)
Microsoft Office 2007, 2010, 2013, 2016, 2019, 2021
Virus Protection Software (Norton, McAfee)
Graphics Design Software (Adobe, Photoshop, Adobe Illustrator, CorelDRAW, Canva, Pixlr, Photoshop Elements, GIMP, Gravit Designer, Inkscape, Vectr, Affinity Designer)
Video Editing Software (Adobe Premier Pro, Adobe After Effects, Davinci Resolve, Final Cut Pro, Wondershare Filmora, NOVAVI)
Accounting Software (Troyee, Tally)
Desktop Publishing Software (Adobe InDesign, Quark Express, Adobe PageMaker, Adobe Acrobat, Affinity Publisher, Microsoft Publisher)
Multimedia Software, Contact Management Software, Database Management Software, Website Builder and Maintenance Software, E-commerce Software and Inventory Management Software

ANALYSIS & TOOLS FACILITIES:

Description
SPSS, STATA, EPI-Info, Atlas – Ti, Visual basic, Delphi 5, Sun JAVA, Visual FoxPro, C, C++, Java SE, J2EE, Spring and Hibernate, Spring boot, Html-5, CSS, JavaScript, jQuery, Ajax, AngularJS, MySQL, PostgreSQL Builder & Hardware Servicing

COMMUNICATION FACILITIES:

Description
Telephone, Internet connection, Desk telephone, Speakerphone, Tape Recorder, Cellular telephone with internet features and Library facilities

GENERAL OFFICE SUPPLIES:

Description
Business cards, Envelops, Stationery, Imprinted advertising specialties, Postage stamps, Printer cartridges, cleaning supplies, Fax paper, Notepads, File folders and Stapler Scissors.

IT RELATED FACILITIES AND EQUIPMENT:

Space and Equipment	
Office building	3600 sft.
Personal computer and Laptop	75 nos.
Mobile Android & IOS	50 Nos.
Laser printer	5 nos.
Internet connection	High speed broad band (fiber optic) connection
Dot printer and Photocopier	2 nos.
Photocopier	1 no.

COMPANY STRENGTH IN THE SOFTWARE DEVELOPMENT:

- Maintain SDLC
- Maintain standard methodology like agile
- Follow international standard rules like CMMI3
- Maintain document as per ISO 9001: 2015 QMS
- Attractive interface
- User friendly
- Application of latest technology
- Support to lower version computer
- Database driven software with quick performance
- Highly secured system
- Online data storage facilities to prevent data losing
- Customized software based on client's requirements
- Largest integrated system (20 modules) in BD
- Online/Offline support 24x7

COMPANY STRENGTH IN THE TRAINING SECTOR

- Maintain quality of training
- Strong monitoring & supervision mechanism
- Skilled and experienced trainer and facilitator
- International standard training venue
- Hands-on training
- Post-training facilities
- Lifetime online training facility
- Hand note and application of the latest training technology
- The international standard training module
- Power-point training lecture
- Per man per computer
- High-speed internet connectivity in each computer
- Field visit and study tour (Local & or International)

TRAINING FACILITIES OF THE ORGANIZATION:

Training room	2 nos. (capacity: 30 persons for one and 20 for another)
Desktop computer	32 nos.
Laptop computer	50 nos.
Multimedia projector with screen	3 nos.
Internet connection	High speed broad band (fiber optic) connection
Easel board	2 nos.
White board	2 nos.

MTI STRENGTH OF TRAINING LOGISTICS AND SUPPLY



To ensure effective delivery of the upcoming training program, a comprehensive logistics and supply strategy will be implemented. This includes the coordination of venues, materials, travel, and support services, designed to foster a safe, inclusive, and participatory learning environment.

◆ Key Components:

- **Venue & Environment:**
Secure an accessible and inclusive training location with necessary amenities (e.g., seating, power, ventilation, washrooms).
- **Learning Materials:**
Distribute manuals, visual aids (charts, flipbooks), and interactive tools like the *Gender Balance Tree*, *Vision Journey Map*, or any framework relevant to the session.
- **Facilitator Kits:**
Include markers, flipcharts, projectors (if needed), participatory game materials, and stationery for group exercises.
- **Participant Kits:**
Provide notebooks, pens, ID badges, and where needed—tote bags with health/safety essentials like masks or hand sanitizers.
- **Refreshments & Catering:**
Arrange culturally appropriate meals/snacks with consideration for dietary restrictions and local sourcing.
- **Transport & Mobility Support:**
Offer transportation arrangements or reimbursements, especially for participants from remote or rural areas.
- **Childcare & Accessibility:**
If budget allows, include on-site childcare and wheelchair accessibility to encourage inclusive participation—particularly for women and persons with disabilities.

◆ Roles & Responsibilities:

- A dedicated Logistics Focal Person will oversee procurement, storage, and distribution timelines.
- Daily checklists and coordination meetings will ensure readiness prior to each training day.

◆ Contingency Planning:

- Maintain backup supplies, contact lists for vendors, and alternative venues to manage unforeseen disruptions (e.g., weather or transportation delays).

TRAINING FACILITIES:



Computer Training Lab-1



Computer Training Lab-2



Training Session



MTI LTD. TRAINING AND CAPACITY BUILDING EXPERIENCES IN THE DIFFERENT DISTRICT OF BANGLADESH:

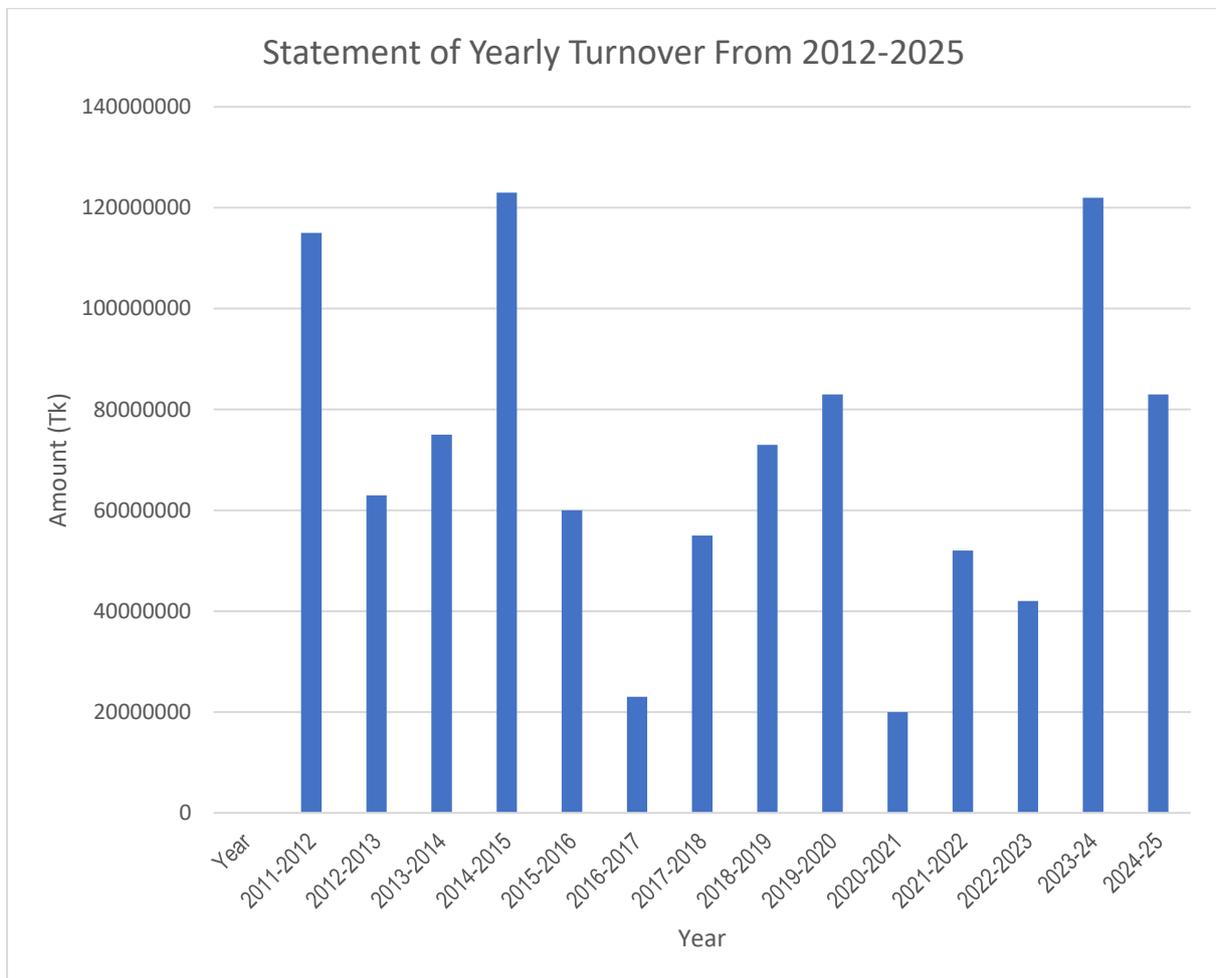


MTI LTD'S FINANCIAL CAPABILITIES AND STRENGTH

MTI Ltd. has a strong financial capacity and fund management system. It has also skilled manpower to manage multi-country payment systems for the different government, non-government & international organizations. According to different organization rules & laws we have provided payment as required. Since its inception, MTI Ltd. has covered a series of overseas study tours, training, diploma courses, higher study, local training, seminars, workshops, research activities, module and curriculum development, etc. The estimated value was approximately US\$ 7 million.

MTI Ltd. receives funds from governments, non-government, non-governmental organizations, corporations, and individuals through conducting training, overseas study tours, and research. MTI Ltd. is a self-supporting entity that maintains BDT and US dollar STD convertible accounts with Standard Bank, Green Road Branch, Dhaka.

Here we have shown a bar chart that indicates the years of MTI Ltd.'s financial status:



MTI'S VALUED CLIENTS IN BANGLADESH

NAME OF THE CLIENT	DESCRIPTION OF SERVICES & NO. OF FELLOWS	CLIENTS CONTACT DETAILS
<p>Ministry of Public Administration</p> 	<p>Provided services for implementation of overseas training programs under the Project of Strengthening Government through Capacity Development of the BCS Cadre Officials, Ministry of Public Administration in USA, Italy & Sri Lanka. No. of fellows: 247</p>	<p>Mr. Ibraheem Hosein Khan Additional Secretary & Project Director Phone: +88-02-9514479 Cell: 01935 195 707 Email: ibraheem@botoonline.com</p>
<p>Bangladesh Public Administration Training Center (BPATC), Ministry of Public Administration</p> 	<p>Provided services for implementing overseas study tour/ training under the Project of Strengthening Bangladesh Public Administration Training Centre (Phase-III) in Italy, Singapore, China, Malaysia, Sri Lanka, Thailand, Vietnam and India. No. of fellows: 1413</p>	<p>Mr. Md. Akram Hussain MDS (Project) & Project Director BPATC, Savar Dhaka Cell: 01733 992 099 Email: md.akram84@gmail.com And Mr. Md. Zaydul Hoque Molla ndc MDS (Project) & Project Director BPATC, Savar Dhaka Cell: 01715 616 743 E-mail: mdzaydul@gmail.com</p>
<p>Bangladesh Civil Service Academy, Ministry of Public Administration</p> 	<p>Provided services for implementing foreign training under the project of Capacity Building of BCS Administration Academy (1st Revised) in UK & Australia No. of fellows: 14</p>	<p>Dr. Molla Mahmud Hassan Project Director and Director (Planning & Development) BCS Administration Academy Cell: 01711 268 465 E-mail: mahmud_72@yahoo.com And Dr. Shah Alam Project Director (Joint Secretary) BCS Administration Academy, Shahbag, Dhaka- 1000, Bangladesh</p>

NAME OF THE CLIENT	DESCRIPTION OF SERVICES & NO. OF FELLOWS	CLIENTS CONTACT DETAILS
 <p>পরিকল্পনা মন্ত্রণালয়</p>	<p>Provided services for implementing foreign training & study tour under the project of Capacity Enhancement of NEC-ECNEC & Coordination Wing by introducing Digital Data Base and Archive System in China & Vietnam, Australia & New Zealand, Brazil, USA No. of fellows: 21</p>	<p>Md. Helal Uddin Joint Chief & Project Director (Planning & Development) NEC-ECNEC & Co-ordination Wing Planning Division Cell: 01715 623 924 E-mail: helalu06@yahoo.com</p>
 <p>বাস্তবায়ন পরিবীক্ষণ ও মূল্যায়ন বিভাগ Implementation Monitoring and Evaluation Division (IMED)</p>	<p>Provided services for implementing overseas training/study tour under the project of Strengthening Monitoring & Evaluation Capability of the IMED (SMECI) (1st Revised) in Philippines, Australia & New Zealand No. of fellows: 15</p>	<p>Md. Habibul Islam Project Director IMED, MOP Phone: +88-02-9118070 Cell: +88 01760226011 E-mail: ihabibul@yahoo.com</p>
	<p>Provided services for implementing local training under the project of Strengthening Monitoring & Evaluation Capability of the IMED (SMECI) (1st Revised) in Cox's Bazar No. of fellows: 100</p>	
	<p>Provided services for implementing internal training programs (Inside Dhaka & Outside Dhaka) under the project of Capacity Enhancement for Effective Practice of Result Based Monitoring and Evaluation System in IMED-CEEPRM&ESI (1st Revised). No. of fellows: 825</p>	<p>Mohammad Moshir Rahman Project Director IMED, MOP Cell: 01915 827 883 E-mail: senior.programmer@imed.gov.bd</p>
<p>Bangladesh Public Procurement Authority (BPPA)</p>	<p>Provided services for implementing study tour under the IDA assisted Public Procurement Reform Project-II in Turkey, Georgia, Australia and New Zealand. No. of fellows: 30</p>	<p>Mr. Md Faruque Hossain Director General (Additional Secretary) BPPA, IMED, MOP Cell: 01817 145 288 E-mail: cptudg@cptu.gov.bd</p>

NAME OF THE CLIENT	DESCRIPTION OF SERVICES & NO. OF FELLOWS	CLIENTS CONTACT DETAILS
	<p>Provided services for implementing study tour under the IDA assisted DIMAPPP Project in Fiji & Samoa, Singapore, Peru & Venezuela No. of fellows: 20</p>	<p>Mr. Md. Ali Noor Director General (Addl. Secretary) & Project Director BPPA, IMED, MOP Cell: +88 01973008207 E-mail: cptudg@cptu.gov.bd</p>
 অর্থ মন্ত্রণালয়	<p>Provided services for implementing Overseas study tour under the project of Enhancing GoB's Aid Management & Coordination Capacity for Sustainable Development in Sri Lanka No. of fellows: 7</p>	<p>Dr. Md. Rezaul Bashar Siddique Joint Secretary & Project Director Economic Relation Division (ERD) Ministry of Finance Cell: 01686 601 440 E-mail: mrsiddique@gmail.com</p>
<p>Sustainable Finance Department Bangladesh Bank</p> 	<p>Capacity Building of Banks and Financial Institutions on Sustainable Financing and Financial Inclusion Strategy under "Up Scaling Regulatory Landscape of Green Banking for Shariah Based Banks and Financial Institutions in Bangladesh Project No. of fellows: 500</p>	<p>Khondkar Morshed Millat General Manager (Project Director) SFD, Bangladesh Bank Phone: 9530320 E-mail: gm.sfd@bb.org.bd</p>
<p>Information and Communication Technology Division (ICTD), Ministry of Posts, Telecommunication and Information Technology</p> 	<p>Provided services for implementing foreign & local training under the project of Learning and Earning Development in Australia, India, Philippines, Italy, South Korea, Thailand, Canada, USA and Bangladesh. No. of fellows: 539</p>	<p>Mr. Md. Ismail Hossain Project Director (Deputy Secretary) Cell: 01711989917 E-mail: ismail201168@yahoo.com <i>And</i> Mr. Md. Nobir Uddin Deputy Project Director Cell: 01717178030 E-mail: nbjri@yahoo.com</p>

NAME OF THE CLIENT	DESCRIPTION OF SERVICES & NO. OF FELLOWS	CLIENTS CONTACT DETAILS
<p>Bangladesh Hi-Tech Park Authority, ICT Division</p> 	<p>Provided service implementing 30 nos. students foreign training, TCMS Software Development & Books distribution Under the project of Establishment of Bangladesh Bharat Digital Service and Employment Training (BDSET) Center (Ongoing)</p>	<p>Md. Amirul Islam Project Director Mobile: 01712 881 231 E-mail: amirulislamuno@gmail.com</p>
	<p>Provided services for event management for organizing travel & other logistics support for Dhaka-Kolkata-Myshore-Kolkata-Dhaka under the project of IDA funded Support to Development of Kaliakoir Hi-Tech Park / IT Parks Project. No. of fellows: 100</p>	<p>A.N.M. Safiqul Islam Project Director Bangladesh Hi-Tech Park Authority BCC Bhavan Agargaon, Dhaka-1207. Phone:+880-2-8181342</p>
	<p>Provided services for implementing local training under the project of Innovation Design and Entrepreneurship Academy (IDEA). No. of fellows: 2530</p>	<p>Muhammad Anwar Hossain Project Director Innovation Design and Entrepreneurship Academy (IDEA) Project BCC-ICT Division Phone: +880-2-55007016 Email: pdidea@bcc.gov.bd</p>
<p>Aspire to Innovate (a2i) Programme Information & Communication Technology (ICT) Division</p> 	<p>Provided services for implementing overseas and local training under Aspire to Innovate (a2i) Program, ICTD in Dubai & Cox's Bazar No. of fellows: 104</p>	<p>Dr. Dewan Muhammad Humayun Kabir Project Director (Joint Secretary) a2i, ICTD Cell: +88- 01715616649 E-mail: dewan.kabir@a2i.gov.bd</p>
	<p>Provided services for Develop a communication strategy and action plan, Implementation of communication strategy and action plan, Co-ordination and technical support to a2i</p>	<p>MD. Mamunur Rashid Bhuiyan Project Director (Joint Secretary) Phone: +88-02-55006931-34 Email: pd@a2i.gov.bd</p>

NAME OF THE CLIENT	DESCRIPTION OF SERVICES & NO. OF FELLOWS	CLIENTS CONTACT DETAILS
<p>Establishment of Kishore-Kishori Club Project. Department of Women Affairs, Ministry of Women and Children Affairs</p>  <p>মহিলা ও শিশু বিষয়ক মন্ত্রণালয়</p>	<p>Management of local training on Karate Training in 4883 Upazila level clubs in Bangladesh</p> <hr/> <p>Management of local training on Sanitary Napkin Trade for Women Entrepreneurs in 64 districts of Bangladesh</p>	<p>Md. Alamgir Hossain Project Director (Additional Charge) Department of Women Affairs, Ministry of Women and Children Affairs</p>
<p>Ministry of Health and Family Welfare Directorate General of Health Services Directorate General of Family Planning Directorate General of Medical Education (DGME) Directorate General of Nursing and Midwifery (DGNM) National Institute of Population Research and Training (NIPORT) National Institute of Preventive and Social Medicine (NIPSOM)</p> 	<p>Provided services for implementing overseas training & study tours and research under Ministry and Directorates in China, India, Thailand, Indonesia, Malaysia, Vietnam, Kenya, Philippines, South Korea, Sri Lanka, Morocco, UK, USA, Turkey, France, Italy, Japan, Singapore, Canada and Germany. No. of fellows: 860 Research Assignment: 10</p>	<p>Dr. A K M Mahbubur Rahman Director (Admin) & Line Director (HRM), DGFP Dr. Md. Anwar Hossain Munshi Joint Secretary (Dev. & ME) Line Director K.C. Mondal Line Director, Training Research and Development and DG NIPORT Prof. Dr. Md. Al-Amin Mridha Line Director ME&HMD, DGME E-mail: ft@ld.dghs.gov.bd Dr. Md. Moinuddin Ahmed Line Director, CCSDP, DGFP Email: ccspdpgfp@gmail.com</p>
<p>Local Government Division</p>  <p>স্থানীয় সরকার বিভাগ</p>	<p>Provided services for implementing overseas training, workshop under the project of European Union Support to Health and Nutrition to the Poor in Urban Bangladesh in Italy, France & Germany and Cumilla, Rajshahi, Jashore & Dhaka. Total fellows:440</p>	<p>Mesbah Uddin Additional Secretary, LGD and Project Director Phone: +88-02- 9575565</p>

NAME OF THE CLIENT	DESCRIPTION OF SERVICES & NO. OF FELLOWS	CLIENTS CONTACT DETAILS
<p>Ministry of Road Transport and Bridges</p> 	<p>Provided services for implementing training under the project of Third Karnaphuli Bridge Project & SASEC-II and 3rd Shitalakhya Bridge Construction Project in Australia, New Zealand & Thailand, South Korea & USA, France, Turkey & Spain No. of fellows: 49</p>	<p>Mr. Abu Hena Mohammed Tareq Iqbal Project Director (Superintending Engineer, RHD) Cell: 01730782678 E-mail: tareqiqbal1970@gmail.com And Project Director, SASEC-II Project Director, 3rd Shitalakhya Bridge Construction Project</p>
<p>Bangladesh Army</p> 	<p>Provided services for implementing training under the project of Improvement of Jatrabari Intersection (Including Equria-Babubazar link Road) to Patchchar-Bhanga Through Mawa Road of Dhaka-Khulna (N-8) Highway to 4 Lane with Separate Lane for Slow Moving Vehicle in Australia & New Zealand, South Korea, Vietnam & Thailand and Germany. No. of fellows: 30</p>	<p>Colonel Md Towhid Hossain, psc Project Director Dhaka-Khulna (N-8) Road Improvement Project. Cell: 01769-017552 Email: towhid71@hotmail.com</p>
<p>Ministry of Housing & Public Works (Rajdhani Unnayan Kartripakkha (RAJUK))</p> 	<p>Provided services for implementing training program under the project of Excavation and Development of 100 feet wide khal along the both side of Kuril-Purbachal Link Road (Form Kuril to Balu River) in USA No. of fellows: 10</p>	<p>M M Ehsan Zameel Project Director Cell: 01730735657 Email: zameel93@yahoo.com</p>
<p>Ministry of Food</p> 	<p>Provided services for implementing overseas training and study tour under ministry and project in Canada, Mexico, Germany, Switzerland, India, Vietnam,</p>	<p>Dr. Salma Momtaz Additional Secretary Ministry of Food Cell: +8801715496874 E-mail: jsbudget@mofood.gov.bd</p>

NAME OF THE CLIENT	DESCRIPTION OF SERVICES & NO. OF FELLOWS	CLIENTS CONTACT DETAILS
<p>Directorate of Food</p> 	<p>Indonesia, Malaysia, Philippines, Singapore, New Zealand and Australia No. of fellows: 115</p>	<p>Mr. Md Moshir Rahman Deputy Secretary (Project Director) Construction of 1.05 Lac MT Capacity Food Godwon, Directorate of Food. Cell: +8801779-294 036 Email: moshir.buet7762@gmail.com</p>
<p>Department of Social Services</p> 	<p>Provided services for implementing overseas training and study tour under ministry and project in Thailand, Sri Lanka, Maldives, Malaysia, Indonesia, Singapore, Philippines, India, Turkey and Russia. No. of fellows: 178</p>	<p>Mr. M M Mahmudullah Principal National Academy of Social Services (NASS) Cell; +8801708414081 E-mail pri.nass@dss.gov.bd</p> <p>Mr. Abdur Razzaque Hawlader Additional Secretary (Program Director) Cell: +88 01992188852 E-mail: arhawlader1960@gmail.com</p> <p>Mr. Sheikh Hamim Hasan Joint Secretary (Admin & Finance) Tel: 8035046</p>
<p>Ministry of Social Welfare</p>  <p>সমাজকল্যাণ মন্ত্রণালয়</p>  <p>জাতীয় প্রতিবন্ধী উন্নয়ন ফাউন্ডেশন Jatiya Protibondhi Unnayan Foundation (JPUF)</p>		
<p>Geological Survey of Bangladesh (GSB) Ministry of Power, Energy and Mineral Resources</p> 	<p>Provided services for implementing overseas training and study tour under ministry and project in UK, Malaysia, Laos, Thailand and Bangladesh No. of fellows: 88</p>	<p>Mr. Md. Anwarul Huq Project Director (STREC) Geological Survey of Bangladesh (GSB) Cell: 01556485139 Email: anwargsb@gmail.com</p>

NAME OF THE CLIENT	DESCRIPTION OF SERVICES & NO. OF FELLOWS	CLIENTS CONTACT DETAILS
<p>Bangladesh Atomic Energy Commission</p> 	<p>Provided services for implementing local training program under Nuclear Medical Physics Institute, AERE No. of fellows: 25</p>	<p>Dr. M MonjurAhasan Project Director & Director Cell: 01976240054 Email: monjur_ahasan@yahoo.co.uk</p>
<p>Land Appeal Board, Ministry of Land</p> 	<p>Provided services for implementing overseas training in Russia, Thailand, Turkey & Sri Lanka No. of fellows: 50</p>	<p>Mr. Md. Abu Taleb Secretary Land Appeal Board E-mail: abutaleb1963@yahoo.com</p>
<p>Ministry of Liberation War Affairs</p> 	<p>Provided services for implementing overseas training under ministry and different projects in Germany, Austria, Indonesia, South Korea, Russia & Sri Lanka No. of fellows: 46</p> <p>Conducting 80,000 Short Video Documentary Production as YouTube Content Capturing Battlefield Memories of Individual Brave Freedom Fighters through Interview</p>	<p>Mr. Md. Abdul Hakim Project Director Cell: 01711275537 E-mail: pd.umcb@gmail.com</p> <p><i>And</i></p> <p>Md. Afrazur Rahman Deputy Secretary & Project Director Phone: +8801911007539 E-mail: afraz1974@gmail.com</p>
<p>Ministry of Youth & Sports</p>  <p>Ministry of Youth and Sports</p>	<p>Provided services for implementing overseas training and study tour under ministry and NSC in Brazil, Argentina, Vietnam, Philippines, China & Sri Lanka. No. of fellows: 20</p>	<p>Mr. Md. Sukur Ali Director (P & D) Cell: 01712663124 E-mail: sukurbd@gmail.com</p>

NAME OF THE CLIENT	DESCRIPTION OF SERVICES & NO. OF FELLOWS	CLIENTS CONTACT DETAILS
		
		<p align="center">Md. Abdur Razzaque Project Director Directorate of Youth Development, Rangpur</p>
<p align="center">Ministry of Fisheries and Livestock</p> 	<p>Provided services for implementing overseas training and study tour under the project of Brood Bank Establishment Project, Establishment of Quality Control Laboratory for Livestock Inputs and its Food products and ministry in Japan, China and Thailand No. of fellows: 52</p>	<p align="center">Pulakesh Mondal Project Director Ministry of Fisheries</p> <p align="center">Mr. Md. Serajur Rahman Project Director Department of Fisheries</p>
<p align="center">Department of Fisheries</p> 		<p align="center">Mr. Dr. Md. Mostafa Kamal Project Director Department of Livestock Services Cell: 01715805090 E-mail: mostofa.kamal.phd@gmail.com</p>

NAME OF THE CLIENT	DESCRIPTION OF SERVICES & NO. OF FELLOWS	CLIENTS CONTACT DETAILS
<p>Department of Livestock Services (DLS)</p> 		
<p>Bangladesh Fire Service & Civil Defense</p> 	<p>Provided services for implementing overseas training program under BFSCD & CID in Australia and Malaysia. No. of fellows: 30</p>	<p>Mr. Lt. Col. Siddique Mohammad Zulfiker Rahman Director (Training, Planning & Development) Cell: 01968880003 E-mail: dtpd@fireservice.gov.bd</p>
		<p>Sheikh Md. Rezaul Hyder SSP (Forensic) Bangladesh Police, CID, Dhaka & Project Director Forensic DNA Laboratory of Bangladesh Police</p>
<p>Non-government Teacher's Registration & Certification Authority (NTRCA), Ministry of Education</p> 	<p>Provided services for implementing overseas training program in India No. of fellows: 13</p>	<p>Mr. A. M. A. Azhar Chairman (Additional Secretary) Cell: 01715992277 E-mail: azharmohammad1957@gmail.com</p>

NAME OF THE CLIENT	DESCRIPTION OF SERVICES & NO. OF FELLOWS	CLIENTS CONTACT DETAILS
<p>National River Conservation Commission Ministry of Shipping</p> 	<p>Provided services for implementing overseas training under the project of River Protection and Management in Australia, China and Netherlands No. of fellows: 20</p>	<p>Mr. Ekramul Huq Project Director (Joint Secretary) Cell: 01733308150 E-mail: ekramul186@gmail.com</p>
<p>Bangladesh Agricultural Development Corporation (BADC)</p> 	<p>Provided services for implementing overseas training in Philippines, Vietnam, China, Thailand No. of fellows: 80</p>	<p>Mr. Md. Shahab Uddin Talukder Project Director Cell: 01719989429 E-mail: pdsdmidp@gmail.com</p>
<p>Department of Forest Ministry of Environment, Forest and Climate Change</p>  <p>পরিবেশ, বন ও জলবায়ু পরিবর্তন মন্ত্রণালয়</p>	<p>Provided services for implementing local training under the project of Sustainable Forests & Livelihoods (SUFAL), Climate Resilient Participatory Afforestation and Reforestation Project (CRPAR) and Risk reduction and adaptive measures in the context of climate change impact on health sector in Bangladesh Project in Nine Coastal and Hill Districts of Bangladesh, Coastal, Hill and Sal Forest Areas of Bangladesh & Sirajgonj, Faridpur, Khulna, Bagarhat, Satkhira, Borguna, Cox's Bazar & Chattogram. No. of participants/beneficiary: 18130</p>	<p>Gobinda Roy Project Director Tel: +880-2-55006786 E-mail: sufal.pmu@gmail.com</p> <p>Mr. Uttam Kumar Saha Project Director, CRPARP E-mail: pdcrcparpdf@gmail.com</p>
 <p>Ministry of Disaster Management and Relief Government of the People's Republic of Bangladesh</p>	<p>Provided services for implementing overseas training in Canada No. of fellows: 04</p>	<p>Secretary Ministry of Disaster Management and Relief</p>

NAME OF THE CLIENT	DESCRIPTION OF SERVICES & NO. OF FELLOWS	CLIENTS CONTACT DETAILS
<p>Bureau of Manpower, Employment and Training (BMET)</p> 	<p>Provided services for implementing overseas training under the project of 30 technical training center and establishment of 5 IMT in Italy and UK. No. of fellows: 20</p>	<p>Kubaleshwar Tripura Project Director Tel: 8313989 E-mail: thirtytproject@yahoo.com And Shahidul Islam ADG (Admin, Training and Development) And Project Director</p>
<p>Petrobangla (Bangladesh Oil, Gas & Mineral Corporation)</p> 	<p>Provided services for implementing overseas training in Italy, Japan, Turkey and Thailand. No. of fellows: 33</p>	<p>Md. Mostafa Kamal Director (Admin)</p>
<p>Bangladesh Jiban Bima Corporation</p> 	<p>Provided services for implementing overseas training in Indonesia No. of fellows: 16</p>	<p>Managing Director Bangladesh Jiban Bima Corporation</p>

MTI LTD. WORKING EXPERIENCE WITH THE FOREIGN COLLABORATIVE PARTNERS:

Sl.	Country	Institute/University Name	Logo
1.	Australia	Fire & Rescue Australia Training Pty Ltd.	
2.		Macquarie University	
3.		Australian Academy of Business Leadership (AABL)	
4.		The KPI Institute	
5.		Institute of Australia Management Services (IAMS)	
6.		Australian Institute of Health and Welfare	
7.		Department of Finance	
8.		National Archive of Australia	
9.	Brazil	SGS Academy	
10.	Canada	Seneca College	
11.		Ryerson University	
12.		Toronto Training International (TTI)	
13.	China	Beijing Administrative College (BAC)	
14.		China Institute of Water Resources and Hydropower Research (IWHR)	
15.		Health Human Resources Development Center (HHRDC)	
16.		Freshwater Fisheries Research Centre (FFRC)	

Sl.	Country	Institute/University Name	Logo
17.		University of Agriculture in Beijing	
18.	Egypt	The Egyptian Research and Training Center (ERTC)	
19.	France	Innovative Knowledge Institute – Paris Graduate School	
20.	Fiji	Fiji Procurement Office	
21.	Germany	Growaim UG (haftungsbeschränkt)	
22.	Georgia	State Procurement Agency	
23.	India	Indian Institute of Public Administration (IIPA)	
24.		Dhruvsatya Center for Personal Transformation Pvt. Ltd	
25.		Indian Institute of Health Management Research (IIHMR)	
26.		O.P. Jindal Global University	
27.		Seven hills Healthcare Pvt. Ltd.	
28.	Indonesia	University of Indonesia	
29.		IPDC Training Institute	
30.	Italy	Rome Business School	
31.		International Training Centre of the International Labour Organization (ITC-ILO)	
32.		Meliusform Business School	
33.	Japan	Kanazawa University	
34.		Temple University	
35.	Kenya	African Institute for Health & Development	
36.	Malaysia	Universiti Teknologi Malaysia (UTM) UTMSPACE (School of Professional and Continuing Education)	
37.		Universiti Putra Malaysia (UPM)	

Sl.	Country	Institute/University Name	Logo
38.		Universiti Kebangsaan Malaysia (UKM)	
39.	Morocco	National School of Public Health	
40.	New Zealand	Information Leadership	
41.		Ministry of Business, Innovation and Employment (MBIE)	
42.		University of Auckland	
43.		G2G Partnership Head Office	
44.		Asure Quality	
45.		Skills International	
46.		Nepal	Center for Medical Simulation
47.	Netherlands	STC-Group Holding BV	
48.		MDF Training & Consultancy	
49.	Philippines	Asian Institute Of Journalism And Communication	
50.		College of Public Health, University of the Philippines Manila	
51.		University of the Philippines Los Baños (UPLB)	
52.		Development Center for Asia Africa Pacific (DCAAP)	
53.	Peru	Supervisory Agency for State Procurement-OSCE	
54.	Russia	The Center for Business Skills Development (CBSD), Thunderbird - Russia	
55.	Singapore	Management Development Institute of Singapore (MDIS)	
56.		Cosem Safety & Security Services Pte Ltd	
57.		SIM Professional Development	

Sl.	Country	Institute/University Name	Logo
58.	South Korea	SIGONGtech	
59.		Korea Development Institute (KDI) School of Public Policy and Management	
60.		Skythi Corporation Co. Ltd.	
61.		International Institute for Learning, Inc.	
62.	Sri Lanka	Ministry of Health	
63.		University of Colombo	
64.		Institute For Health Policy (IHP)	
65.		Sri Lanka Institute of Development Administration (SLIDA)	
66.		College of Medical Educationists (CME)	
67.		Ceylon Institute of Management & Technology (Pvt.) Ltd. [CIMT]	
68.	Samoa	Ministry of Finance	
69.	South Africa	African Training Institute (ATI)	
70.	Thailand	Bangkok School Management and Management (BSM)	
71.		Eastern Asia University (EAU)	
72.		Asian Institute of Technology	
73.		Mahidol University	
74.		AZ Technology	
75.	Turkey	Aqwadem Consulting Ltd.	
76.		Gaziantep University	
77.	United Kingdom (UK)	London Corporate Training	

Sl.	Country	Institute/University Name	Logo
78.		RIPA International	
79.		British Geological Survey	
80.		London Institute of Business & Technology	
81.	United States of America (USA)	California State Polytechnic University	
82.		Duke Center for International Development	
83.		National Academy of Public Administration (NAPA)	
84.		Gabelli School of Business, Fordham University	
85.	Vietnam	Ministry of Agriculture and Rural Development (MARD)	
86.		Asian Institute of Technology Center in Vietnam (AITCV)	
87.		Institute for Preventive Medicine & Public Health, Hanoi Medical University (HMU)	
88.		National Institute of Animal Sciences (NIAS)	

MTI LTD.'S AVAILABILITY OF PERMANENT MANPOWER

SI	Name	Designation	Photo	Expertise Area	Academic Background	Years of Experience
1.	Dr. Md. Manirul Islam Khan	Managing Director		<ul style="list-style-type: none"> • Visionary Leadership: Expert in high-level strategic planning and goal-setting for large-scale international training initiatives and development projects. • Project Management Authority: Over 20 years of direct experience leading overseas study tours, research, and development projects as a Project Manager and Team Leader. • Research & Scholarship: A widely published author with significant contributions to academic journals in the fields of Education and Human Resource Management (HRM). • Policy & Governance: Specializes in developing operational policies that adhere to international legal, ethical, and quality standards. • Risk & Quality Management: Proven capability in mitigating complex risks in international execution and maintaining strict quality control over project impact and outcomes. 	M.P.H., M.A. in Population Science and Reproductive Health Research, MBBS.	28 Years
2.	Issara Khan	Director (International)		<ul style="list-style-type: none"> • International Leadership: Directing global operations and fostering strategic partnerships with international institutions and organizations. • AI & Robotics Expertise: Applying specialized knowledge in Artificial Intelligence and Robotics to drive innovation in training modules and organizational processes. • Strategic Innovation: Leading the adoption of Fourth Industrial Revolution (4IR) technologies within international programs and study tours. • Global Tech Liaison: Serving as the primary technical interface for international collaborations, ensuring alignment with global technological standards. • Program Development: Designing future-ready international programs that incorporate data-driven insights and automated solutions. 	B.Sc. in AI & Robotics	3 Years

3.	Marisa Khan	Director (International)		<ul style="list-style-type: none"> • International Relations: Managing communication and fostering relationships with international partners and institutions. • Global Program Support: Assisting in the strategic planning and coordination of international training programs and study tours. • Cross-Cultural Communication: Leveraging a background in social sciences to bridge cultural gaps and enhance stakeholder engagement. • Strategic Coordination: Serving as a liaison for international projects, ensuring alignment between organizational goals and global operations. 	BSS	2 Years
4.	Mohammad Nizamuddin Bhuiyan	Program Director		<ul style="list-style-type: none"> • Strategic Training Management: Over 15 years of experience developing and executing training programs tailored to global standards and international best practices. • Global Event Coordination: Expert management of local and overseas training, seminars, workshops, and study visits, ensuring seamless logistics and execution. • Capacity Building & Curriculum Design: Specializes in developing training manuals, advocacy modules, and capacity-building frameworks to enhance institutional performance. • Cross-Functional Leadership: Proven ability to lead and coordinate cross-functional teams, ensuring effective collaboration and project success. • Impact Assessment (M&E): rigorous measurement of program impact through advanced data collection, participant feedback mechanisms, and performance metrics. • HRM & Communication: Serves as an HRM specialist and communication expert, fostering strong networks with diverse stakeholders. 	MSS M. Phil	15 Years
5.	Azmul Kabir Rabbi	Deputy Program Manager (Training)		<ul style="list-style-type: none"> • Strategic Liaison & Coordination: expert management of stakeholder relations and cross-functional program coordination to ensure seamless project execution. • Global Training & Logistics Management: Comprehensive orchestration of local and international study tours, seminars, and workshops, managing all logistical and operational requirements. • Capacity Building & Advocacy: Designing and implementing robust capacity-building frameworks and advocacy strategies to strengthen institutional performance. 	B.Sc. Engr. in BGE	13 Years

				<ul style="list-style-type: none"> Monitoring, Evaluation & Reporting: Conducting advanced Monitoring & Evaluation (M&E) to measure impact, coupled with detailed process documentation and technical reporting. Business Development: Spearheading the development of high-quality technical proposals and grant applications to secure new opportunities. 		
6.	Md. Syeedul Islam	Manager (Accounts & Finance)		<ul style="list-style-type: none"> Financial Management & Sustainability: Leading budget approval processes and financial oversight to ensure the operational sustainability of all programs. Strategic Financial Planning: Developing and executing comprehensive financial plans aligned with organizational objectives. Accounting & Cost Control: Expert management of daily accounting operations and accurate cost estimation for projects and proposals. Audit & Compliance: Providing full-spectrum support for internal and external audits to ensure regulatory compliance and transparency. Transaction Management: Facilitating and monitoring complex financial transactions across both local and international channels. 	CA (Inter), M.Com (Accounting)	11 Years
7.	Md. Raihan Khan	IT Manager		<ul style="list-style-type: none"> Strategic Experience: Over 10 years of experience in research, AI-driven digital transformation, and leading complex e-Government (e-GP) system design. System Architecture & AI Integration: Expertise in full-stack development, database management (SQL, ETL), deploying machine learning models, and building scalable data archiving systems for intelligent applications. IT Management & Capacity Building: Proven track record in strategic project oversight, EdTech software engineering, and conducting large-scale government training programs focused on digital literacy and AI adoption. Innovation & AI Governance: Specialized in Generative AI and ML research, data privacy governance, and developing human-centered, intelligent public services. 	B.Sc. in CSE	10 Years

8.	Md. Liton Khan	Program Officer		<ul style="list-style-type: none"> • Event Management & Communication: Expert in managing large-scale events, maintaining complex schedules, and utilizing strong communication skills to network effectively with stakeholders. • Global Logistics & Operations: Responsible for the end-to-end arrangement of local and international study tours, training sessions, seminars, and workshops. • Program Coordination: Acts as a central coordinator and liaison, ensuring seamless operations between internal teams and external partners. • Monitoring & Evaluation (M&E): Conducting continuous monitoring and post-program evaluation to assess efficiency and outcome achievement. 	MBS, MBA	9 Years
9.	Mashud Al Khalifa	Program Officer		<ul style="list-style-type: none"> • International Communication & Networking: Expert in managing cross-border communications and building robust networks with international partners and stakeholders. • Strategic Coordination & Negotiation: serves as a primary liaison, utilizing strong negotiation skills to align program objectives and facilitate smooth operations. • Global Event Management: Responsible for the end-to-end arrangement of local and overseas study tours, training workshops, and seminars. • Policy & Technical Expertise: Specializes in ICT policy program coordination, combining technical skills with an understanding of entrepreneurship and public policy frameworks. • Entrepreneurial Development: experienced in fostering entrepreneurship initiatives supported by strong technical and communication skills. 	MSS, and Master's in public policy	11 Years
10.	Md. Abdullah Khan	Asst. Manager (Admin)		<ul style="list-style-type: none"> • Financial Administration & Accounting: Expertly managing core accounting tasks, including detailed cost estimation and the preparation of operational budgets. • Transaction Management: Overseeing and facilitating complex financial transactions across both local and international channels. • Audit Support: Providing critical assistance during internal and external audits by ensuring accurate financial record-keeping and compliance. • Financial Planning: Assisting in the development of financial plans to support organizational goals and resource allocation. 	MBA	7 Years

				<ul style="list-style-type: none"> Administrative Oversight: Supporting the broader administrative function with a focus on financial health and accuracy. 		
11.	Irin Akther	Business Development Officer		<ul style="list-style-type: none"> Research & Consultancy: serving as a specialized consultant in research methodologies and training management strategies. Proposal Development: Expert in writing technical research proposals to secure funding and new projects. Data Management & Analysis: Proficient in managing comprehensive data lifecycles, including field data collection and advanced data analysis. Monitoring & Evaluation (M&E): Conducting systematic monitoring and evaluation of training programs to assess performance and outcomes. Technical Reporting: delivering high-quality reports that document project findings, impact, and strategic recommendations. 	BBA, MBA	5 Years
12.	Zannatul Islam Proma	Programmer		<ul style="list-style-type: none"> LMS Architecture & Development: Leading the development of scalable Learning Management Systems (LMS) for high-impact government projects (BDSET, iDEA), utilizing Python (Django) for backend and PHP for frontend. System Performance & Optimization: Ensuring high data integrity and zero-downtime deployment through rigorous code reviews, unit testing, and performance optimization. Full-Stack Engineering: Hands-on expertise in designing responsive user interfaces (UX) and managing complex database structures (MySQL) to meet specific project specifications. Technical Leadership: Progressed from Internship to Programmer, now responsible for translating stakeholder requirements into technical specifications and overseeing the software development lifecycle. 	B.Sc. in CSE	2 Years
13.	Md. Monirul Islam	Travel and Logistic Officer		<ul style="list-style-type: none"> Travel & Visa Management: Expert handling of visa processing, travel logistics, and the systematic collection and preservation of travel documentation. Logistics Operations: Comprehensive management of office and program logistics, ensuring resources are available and properly maintained. Field Visit Coordination: Facilitating logistics for field visits and ensuring smooth transportation and accommodation arrangements. 	BSS & MSS	7 Years

				<ul style="list-style-type: none"> Participant Support: Providing continuous in-house field support to program participants, addressing their logistical needs during training or tours. Document Control: Responsible for the secure preservation and management of official documents and records. 		
14.	Nur Mohammad	Accounts Officer		<ul style="list-style-type: none"> Accounting & Budgeting Support: Assisting in the maintenance of financial records and the preparation of comprehensive organizational budgets. Cost Estimation: Supporting the finance team with accurate cost analysis and estimation for projects and operational needs. Audit Assistance: Facilitating internal and external audits by organizing documentation and ensuring financial data readiness. Operational Support: Providing timely and necessary administrative and financial support to the Financial Manager to streamline departmental workflows. 	BBA & MBA	5 Years
15.	Md. Abu Rayhan	Senior Executive		<ul style="list-style-type: none"> Logistics & Operations Management: Overseeing the complete lifecycle of program and office logistics to ensure operational efficiency. Travel & Visa Coordination: Managing complex travel arrangements, visa processing, and the secure collection and preservation of essential documents. Field Support & Execution: Facilitating field visits and providing hands-on, in-house support to program participants to ensure a seamless experience. Document Management: Maintaining rigorous standards for the collection, organization, and preservation of official records and logistics documentation. 	BA	7 Years
16.	Khan Ali Rosul	Executive		<ul style="list-style-type: none"> Logistics & Operations: Managing day-to-day office and program logistics to ensure operational continuity and efficiency. Travel & Visa Administration: Coordinating travel itineraries, visa applications, and necessary documentation for team members and participants. Participant Support: Providing hands-on in-house field support to participants, ensuring their needs are met during programs. Document Management: Responsible for the secure collection, organization, and preservation of official documents and records. Field Visit Coordination: Assisting in the logistical arrangement and execution of field visits. 	BA	

