

CYBERTECH / INSTITUTIONAL PROFILE

CYBERTECH

Institutional & Training Capability Profile



Skill is Power

Build Skills. Build Career. Build Future.

Prepared for Professional, Institutional & Large-Scale Skills Development Engagement.

Bogura · Joypurhat · Rangpur District in Bangladesh

Established — 2000

Overview

CYBERTECH

OVERVIEW

Profile At a Glance

A Concise View of Institutional Identity, Capability and Direction

Established	Operating Base	Computer Capacity	Strategic Focus
2000	Bogura, Joypurhat, Rangpur District in Bangladesh	240+ Computers	Skills, Technology & Human Capital Development

CYBERTECH has developed progressively over twenty-six years, beginning with a very small computer-training setup and expanding into a multi-disciplinary skills and technology training environment. The institution's current direction combines practical skills, competency-oriented delivery, career readiness and emerging technology.

Evidence-Based Profile Policy

Only verified institutional facts, approved affiliations, real facilities and implementable systems are presented as established facts. Aspirational quality systems are clearly identified as development frameworks.



Verified Training Environment



Campus & Learner Engagement

- ICT and Technical Skills Training
- Competency-oriented Training and Assessment Practice
- Career counselling, Grooming, Placement and Alumni Support
- AI, Automation and Future-Skills Integration

Legacy

- Project Monitoring, Documentation and Accountability Mechanisms

CYBERTECH

LEGACY

Twenty-Six Year Journey

From Three Computers to a 240+ Computers & Skills-Development Platform

Year	Milestone
2000	10th October'2000 CYBERTECH Established in Bogura District.
2001	Early Franchise and Industry-Learning Engagement Documented in Existing Records.
2002	Provided Course Certification and Sub Franchise and Align with World Standard Training AI Introduce Vendor Certification Which Authorized and Certified Also Course USA Based Training Institute Which Is the Largest World Number 1 Training Providers as Their Mobile Unit NHCLC.
2003	CYBERTECH Get Approved as A Training and Exam Center by Bangladesh Technical Education Board Dhaka (BTEB),
2004	Added Corporate Customized Training Education Solutions Expanded for Meetup Demand National and Multinational Corporate.
2005	Top Listed and Fetting Selection by Government Ministry of ICT For Quality and In Depended Training Institute.
2007	Technical Education-Centre Capacity Expanded and More Tarade and Courses Affiliation.
2008	We Are Published Resources Like Book and Courseware fifth Multiple Language Quality Assurances. Courseware Development Pannel and Also a Faculty Unit.
2009	CYBERTECH Expanded Their Education System for Professionals find Academic We are Ignored a New Cadet Format Engineering Institute for Diploma Engineer.
2010	We Are Always Meke A Sence to Prepare Our Admitted Students for Job Prepared for Local National And Internationally We Open and Added Interrogated with Us Job PREPARATION Country Leader for Grooming All Students Under One Stop Solution PSC Government Job Entry Lavel Up to BCS Preparation Publication and GUIDENCE Oracle BCS,
2011	BTEB Examination-Centre Status Referenced in Existing Records; The Supporting Approval Should Accompany Any Formal Submission. We Are the Country 1 st Private Cadet Format Institute for Public Professional Training Institute
2012	We Are Staring Successfully Onsite Training Idea for Northern Part of Bangladesh.

Leadership

Year	Milestone
2017	CYBERTECH Achieve Their Hands on Training Provided For 50 thousand Enrollment and A Special Job Placement Cell and Tech news Monthly Publication Named “Brain-Bank” For Students Tech Awareness’ To Be Continue.....
2019	NSDA Registration Process Initiated; Subsequent Progress Was Affected by the COVID-19 Period
2020	CYBERTECH Online Training and Support Make Sure Their Quality for Countrywide Technical Support and Education by A2i Government Crisis.
2022	NSDA Registration and Skills-Provider/Assessment Capacity Expanded, Subject to The Exact Scope Shown in Current Approval Records.
2026	AI And Future-Skills Capacity Integrated into Institutional Development.

Institutional Story

The Profile Intentionally Presents Growth as A Continuous Journey of Learning, Reinvestment, Capacity Building and Service Improvement - Not as an Unsupported Claim of Perfection.

CYBERTECH

LEADERSHIP

Leadership Message

Experience, Discipline and Future Readiness

For more than two decades, our purpose has remained consistent: to help people convert learning into capability and capability into meaningful work. Our next phase is focused on measurable training quality, responsible use of emerging technology, stronger career pathways and disciplined institutional systems.

We aim to make every major promise in this profile operationally achievable. Where a system is still under development, we identify it as an implementation commitment rather than presenting it as a completed certification or audited achievement.

Mohammad Ali Zahid
Founder & Managing Director
CYBERTECH, Bogura, Joypurhat and Rangpur

CYBERTECH / PROFILE

Profile



Strategy

CYBERTECH

STRATEGY

Vision, Mission & Strategic Direction

A future-ready but practical institutional agenda

Area	Statement
Vision	To develop future-ready people through relevant skills, technology and disciplined learning systems.
Mission	To deliver practical, industry-connected and competency-oriented training supported by modern labs, capable faculty, learner support and career services.
Strategic Direction	AI and automation, quality systems, faculty development, project readiness, digital learning, employability, entrepreneurship and accountable delivery.

- **Learner-Centered Delivery**
- **Practical Competency and Evidence**
- **Industry And Project Alignment**
- **Continuous Curriculum Renewal**
- **Career Conversion and Entrepreneurship**
- **Responsible Institutional Growth**



Governance

CYBERTECH

GOVERNANCE

Governance & Accountability

Clear ownership for delivery, monitoring and corrective action

Unit	Core Responsibility
Management	Policy, resources, approvals and institutional review
Academic & Training	Course delivery, trainer deployment, lesson planning and assessment
Project Coordination Unit	Project planning, stakeholder coordination, milestones and reporting
Project Monitoring Cell	Attendance, progress, evidence, field verification and issue escalation
Quality & Improvement Unit	Observation, feedback, corrective action and process improvement
Finance & Documentation	Budget control, records, supporting evidence and audit readiness
Placement & Career Cell	Grooming, employer linkage, placement and alumni tracking



Projects

CYBERTECH

PROJECTS

Project Implementation Architecture

Designed for accountable, scalable training delivery

- Central governance with campus or branch-level execution
- Batch planning, learner profiling, attendance and progress tracking
- Trainer deployment with standardized session planning
- Lab and equipment readiness before delivery
- Competency evidence and assessment documentation
- MIS/LMS-supported reporting where applicable
- Corrective-action tracking and stakeholder reporting
- Internship, placement and entrepreneurship pathways

Implementation Principle

Every project should have named responsibility, measurable milestones, evidence requirements, review points and an escalation route.



Quality

CYBERTECH

QUALITY

ISO-Aligned Quality Development Roadmap

Preparing systems for internationally recognized management discipline

Important Status Statement

CYBERTECH is not presented here as ISO certified unless a valid certificate is separately evidenced. The institution is developing processes with ISO-aligned quality and educational-management principles in view.

Quality Area	Implementation Direction
Process Documentation	Define SOPs, owners, records and review frequency.
Learner Focus	Profile needs, monitor satisfaction and address learning gaps.
Evidence-Based Monitoring	Use attendance, assessment, observation and feedback records.
Corrective Action	Record issues, causes, actions, owners and closure evidence.
Management Review	Review performance, risks, resources and improvement actions.
Continual Improvement	Update courses, faculty capability and service processes regularly.



Counselling

CYBERTECH

COUNSELLING

Counselling Method

A structured learner journey from enquiry to career direction

Stage	Method	Evidence
Enquiry	Need discovery and programme explanation	Enquiry / counselling record
Profiling	Education, skill, interest and career-goal review	Learner profile
Course Matching	Suitability, expectations and pathway discussion	Course recommendation
Admission	Transparent requirements and learner commitment	Admission file
Progress Counselling	Review attendance, performance and barriers	Counselling note
Career Counselling	CV, interview, portfolio, job/freelance/enterprise route	Career action plan
Follow-Up	Placement, alumni and progression tracking	Follow-up record

Service Standard

Counselling should be factual, documented, non-misleading and linked to realistic learning and career pathways.

Service

CYBERTECH

SERVICE

Help Desk & Learner Service Experience

Professional, accessible and documented support

The help desk is designed as a professional first-contact point inspired by international service-desk discipline: clear information, respectful communication, documented handover, privacy awareness, response ownership and escalation.

- Single-point guidance for admission, class, assessment and support enquiries
- Service scripts and information sheets to reduce inconsistent advice
- Issue logging and escalation to responsible units
- Learner-friendly signage and queue/appointment discipline
- Digital follow-up through approved institutional channels
- Support availability highlighted as 24/7 where the designated digital support channel is operational

Help Desk & Counselling Zone
Verified **CYBERTECH** photograph pending



Monitoring

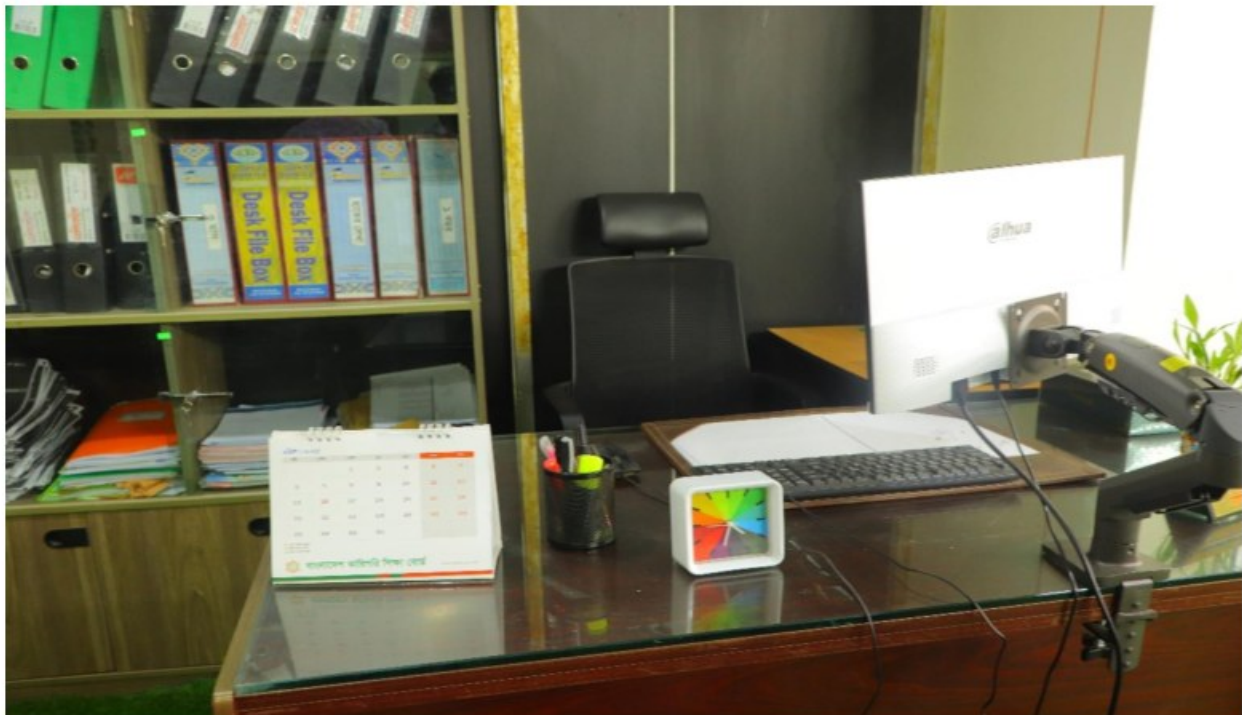
CYBERTECH

MONITORING

Class Monitoring System

Observation, evidence, feedback and improvement

Control Point	What Is Monitored
Class Start & Attendance	Timeliness, trainer presence, learner attendance
Lesson Delivery	Session plan, objectives, explanation and learner engagement
Practical Work	Hands-on time, task completion, safety and evidence
Learning Check	Questions, formative assessment and learning-gap detection
Resources	Lab readiness, devices, materials and connectivity
Trainer Feedback	Observation feedback and agreed improvement action
Closure	Action completion and follow-up verification



Quality

CYBERTECH

QUALITY

Training Quality Control

From lesson planning to measurable learner outcome

- Defined learning outcomes for each module
- Trainer session plan and controlled learning materials
- Practical assignments and competency evidence
- Formative checks during learning
- Assessment and feedback records
- Learner satisfaction and complaint channels
- Learning-gap intervention and module reinforcement
- Management review of recurring issues

Quality Objective

The goal is not simply to complete class hours; it is to demonstrate that learners can perform relevant tasks with increasing independence, confidence and professional discipline.



Faculty

CYBERTECH

FACULTY

Faculty Development System

Monthly development, module refresh and teaching improvement

Frequency	Activity	Expected Output
Monthly	Faculty development meeting	Action notes and improvement priorities
Per Module	Lesson-content review	Updated examples, tasks and resources
Quarterly	Teaching observation trend review	Common improvement plan
As Needed	Technology/tool refresher	Updated practical capability
Annually	Role and capability review	Development plan for each faculty member

- Peer sharing of effective teaching practices
- New lesson integration without unnecessary duplication
- Practical demonstration and project-based methods
- Trainer-student feedback loop
- Professional conduct, safeguarding and service behaviour



Our Course List

We offer industry-relevant training programs designed to build skills, empower careers and create opportunities.

SL.	COURSE / PROGRAM NAME	SECTOR	LEVEL
01.	Web Design and Development for Freelancing	Information and Communication Technology	3
02.	Refrigeration and Air Conditioning	Light Engineering	2
03.	Web Design and Development for Freelancing	Information and Communication Technology	4
04.	Digital Marketing for Freelancing	Information and Communication Technology	4
05.	Hair Dressing	Informal Sector	2
06.	Graphic Design for Freelancing	Information and Communication Technology	5
07.	Digital Marketing for Freelancing	Information and Communication Technology	5
08.	Refrigeration and Air Conditioning	Light Engineering	4
09.	Web Design and Development for Freelancing	Information and Communication Technology	5
10.	Graphic Design for Freelancing	Information and Communication Technology	3
11.	Hair Dressing	Informal Sector	1
12.	Graphic Design	Information and Communication Technology	3
13.	Hair Dressing	Informal Sector	3
14.	Domestic Work	Informal Sector	1
15.	Electrical Installation and Maintenance for Light Engineering	Light Engineering	3
16.	Refrigeration and Air Conditioning	Light Engineering	3
17.	Web Design	Information and Communication Technology	3
18.	Painting for Construction	Construction	4
19.	Digital Marketing for Freelancing	Information and Communication Technology	6
20.	Computer Aided Design for Garments	RMG & Textile	4
21.	Domestic Work	Informal Sector	2
22.	Driving	Logistics	3
23.	Refrigeration and Air Conditioning	Light Engineering	1
24.	Graphic Design for Freelancing	Information and Communication Technology	4
25.	Digital Marketing for Freelancing	Information and Communication Technology	3
26.	Painting for Construction	Construction	3
27.	Knit Sewing Machine Operation	RMG & Textile	2
28.	Graphic Design	Information and Communication Technology	3
29.	Digital Marketing for Freelancing	Information and Communication Technology	3
30.	Web Design	Information and Communication Technology	3
31.	BLOCK BATIK AND SCREEN PRINTING	Informal Sector	3
32.	IT Support Service	Information and Communication Technology	3
33.	Hair Dressing	Informal Sector	3
34.	Knit Sewing Machine Operation	RMG & Textile	2
35.	Graphic Design for Freelancing	Information and Communication Technology	3
36.	Computer Operation	Information and Communication Technology	3
37.	Web Design and Development for Freelancing	Information and Communication Technology	3
38.	Driving	Logistics	3
39.	Digital Marketing for Freelancing	Information and Communication Technology	3
40.	Competency Based Training & Assessment Methodology	Training & Assessment	4

Curriculum

CYBERTECH

CURRICULUM

Curriculum & Courseware Renewal

Keeping learning content current and relevant

Courseware is treated as a living academic asset. Institutional modules should be reviewed regularly against approved standards where applicable, changing tools, employer expectations, learner feedback and assessment evidence.

Input	Review Question	Action
Approved Standard	Are required competencies fully covered?	Map and update content
Industry Change	What tools or practices have changed?	Add current examples
Assessment Evidence	Where are learners struggling?	Improve explanation/practice
Faculty Feedback	What teaching sequence works better?	Refine lesson flow
Learner Feedback	What needs clearer support?	Add examples/resources



Engagement

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ENGAGEMENT

Teacher-Student Learning Community

A structured culture of dialogue, reflection and improvement

- Periodic trainer-student get-together sessions
- Module reflection and learner voice
- Career and workplace discussions
- Project showcases and peer learning
- Recognition of improvement and responsible participation
- Feedback converted into documented improvement actions

Teacher-Student Get-Together / Learning Forum
Verified **CYBERTECH** photograph pending



Career

CYBERTECH

CAREER

One-Stop Job Placement Cell

Turning training into employability and career action

Service	Coverage
Career Profiling	Job, freelancing and entrepreneurship pathway mapping
CV & Portfolio	Evidence-based CV, portfolio and profile development
Interview Readiness	Mock interview, communication and presentation
Employer Linkage	Vacancy sharing, recruitment coordination and industry contact
Internship	Practical exposure coordination where available
Placement Support	Application tracking and follow-up
Alumni Support	Post-training career follow-up and progression connection



Pathway

CYBERTECH**PATHWAY**

Learner-To-Career Pathway

A complete progression model

01 Admission

Defined evidence and responsible follow-up at this stage.

02 Profiling

Defined evidence and responsible follow-up at this stage.

03 Skills Training

Defined evidence and responsible follow-up at this stage.

04 Projects & Practice

Defined evidence and responsible follow-up at this stage.

05 Internship / Exposure

Defined evidence and responsible follow-up at this stage.

06 Pre-Placement Grooming

Defined evidence and responsible follow-up at this stage.

07 Placement / Entrepreneurship

Defined evidence and responsible follow-up at this stage.

08 Alumni Support

Defined evidence and responsible follow-up at this stage.

Support

CYBERTECH

SUPPORT

Customer Service & 24/7 Support

Support continuity across physical and digital touchpoints

CYBERTECH's service model is intended to make learner support visible, traceable and responsive. A 24/7 support claim should apply only to channels that are actually staffed or monitored under an approved duty arrangement.

- Published support channels and responsible contact points
- Response and escalation categories
- Admission and academic information support
- Assessment and documentation support
- Technical or LMS support where applicable
- Complaint and service-recovery process
- Follow-up closure confirmation

Implementation Requirement

A duty roster, escalation matrix, service log and response standard should support any twenty-four-hour service commitment.



Digital

CYBERTECH

DIGITAL

Digital Learning Ecosystem

Blended resources supporting classroom and practical learning

- Digital learning resources and controlled course materials
- LMS or structured online resource access where deployed
- Live demonstrations, simulations and guided practice
- Digital assignments and evidence submission
- AI-enabled learning activities with responsible-use guidance
- Progress records and feedback



Verified classroom training environment.

Ai Lab

CYBERTECH

AI LAB

AI Innovation Lab

A dedicated environment for applied AI learning and experimentation

The AI Innovation Lab is under implementation as an institutional development initiative. Final photographic evidence will be inserted only after the setup is completed and verified.

- AI literacy and responsible use
- Prompting and productivity workflows
- Content, design and marketing use cases
- No-code automation and integrations
- AI-assisted web and office workflows
- AI agents and business-solution prototyping

AI Innovation Lab - Verified Photograph Pending
To be inserted after completion and verification



Ai Zone

CYBERTECH

AI ZONE

AI Experience Zone

Hands-on discovery, demonstration and future-skills engagement

The AI Experience Zone is reserved as a visual and experiential area for demonstrations, guided exploration, learner orientation, project showcases and future-skills awareness.

AI Experience Zone - Verified Photograph Pending
To be inserted after completion and verification

Evidence Note

No stock image should be used to represent the completed **CYBERTECH** AI Experience Zone.



Labs

CYBERTECH

LABS

Computer & Digital Labs

Infrastructure supporting practical ICT learning



*Verified computer-lab visual from the existing **CYBERTECH** profile.*

Additional Computer Lab Photograph
Verified **CYBERTECH** photograph pending

Capacity Direction

The institution reports more than two hundred computers across its current capacity. Final project submissions should use the latest verified asset register for exact deployment figures.

CYBERTECH / LABS

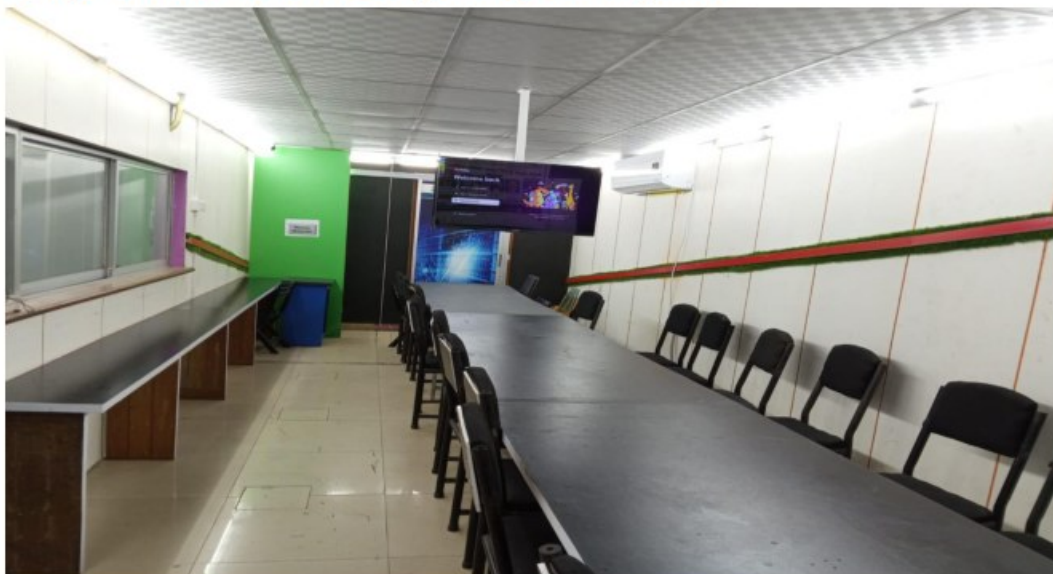
Labs

CYBERTECH

LABS

Technical & Practical Training Environments

Learning spaces for hands-on competency development



Verified institutional photograph.

Technical / Trade Lab Photograph
Verified **CYBERTECH** photograph pending



CYBERTECH / GALLERY

Gallery

CYBERTECH

GALLERY

Institutional Evidence Gallery I

Real environments, learners and training activity

Verified institutional photograph.

Verified institutional photograph.



Gallery

CYBERTECH

GALLERY

Institutional Evidence Gallery II

Facilities and practical learning



Verified institutional photograph.



Verified institutional photograph.

Gallery

CYBERTECH

GALLERY

Institutional Evidence Gallery III

Training, engagement and capability



Verified institutional photograph.



Verified institutional photograph.

Faculty

CYBERTECH

FACULTY

Faculty & Academic Capability

A multidisciplinary training team supported by structured development

The existing profile describes faculty capability across computer applications, graphic design, web design and development, digital marketing, data and Python-related learning, cybersecurity and networking, cloud, robotics and automation, freelancing and entrepreneurship, together with trade specialists.

Faculty Information To Present	Evidence
Name & Role	Current appointment / engagement record
Specialization	Relevant subject or trade
Qualification	Verified academic/professional credential
Training / Certification	Verified supporting record
Experience	Documented teaching/industry experience
Current Modules	Approved teaching assignment

Faculty Member Photo Grid
To be completed from verified HR records



Faculty

CYBERTECH

FACULTY

Faculty Profile Template

Standard presentation for each verified faculty member

Field	Details
Name	To be completed from verified HR record
Designation	To be completed from verified HR record
Specialization	To be completed from verified HR record
Academic Qualification	To be completed from verified HR record
Professional Training	To be completed from verified HR record
Experience	To be completed from verified HR record
Courses / Modules	To be completed from verified HR record

Faculty Photograph

Verified **CYBERTECH** photograph pending

Verification Rule

Only information supported by institutional HR records or verified credentials should be published.



Courses

CYBERTECH

COURSES

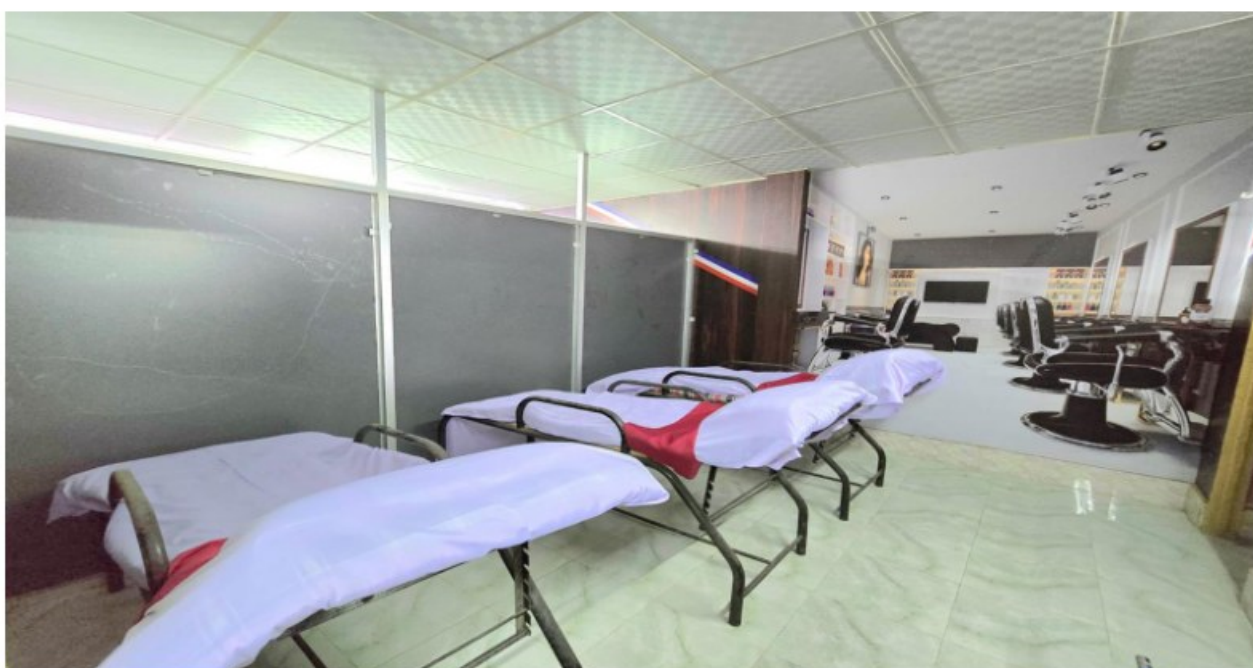
Training Portfolio Overview

Current and emerging skills areas

Domain	Representative Programmes
ICT & Digital	Computer Operation; Web Design & Development; Graphic Design; Digital Marketing; IT Support
AI & Future Skills	Generative AI; Office Productivity; AI Content; AI Design; Automation; AI-Assisted Web; AI Agents
Creative & Service	Beautification; Hair Dressing; Fashion Design; Dress Making & Tailoring
Hospitality	Food & Beverage Production and related practical skills
Technical	Driving; selected technical trade training
Enterprise	Entrepreneurship Development; freelancing and workplace readiness
Training & Assessment	Competency-Based Training & Assessment; Trainer development

Compliance Rule

NSDA approval, BNQF level, duration and standard code must be reproduced only from the exact approved or affiliation record for the specific course.



CYBERTECH / PROFILE

Profile



CYBERTECH / COURSE

Course

CYBERTECH

COURSE

Computer Operation

Concise Course Value, Standards & Outcomes

Course Value	Standards / Alignment	Expected Outcome
Build practical digital workplace capability across operating systems, office productivity, internet use, file management and routine digital tasks.	Applicable national competency standard where formally approved; otherwise institutional curriculum.	Entry-level office, data, administrative and digital-work readiness.

- Practical learning activities and observable learner evidence
- Clear module outcomes and progress monitoring
- Career, freelancing or entrepreneurship relevance where appropriate
- Trainer feedback and learning-gap support

DELIVERY FOCUS

Hands-on Tasks • Office Productivity • Workplace Readiness

Guided practice, learner evidence and career-oriented application.



CYBERTECH / COURSE

Course

CYBERTECH

COURSE

Graphic Design For Freelancing

Concise Course Value, Standards & Outcomes

Course Value	Standards / Alignment	Expected Outcome
Develop visual communication and production skills for client, business and freelance work.	Competency-oriented practical delivery; exact national status to be stated only from approval record.	Portfolio development, production discipline and freelance/client readiness.

- Practical learning activities and observable learner evidence
- Clear module outcomes and progress monitoring
- Career, freelancing or entrepreneurship relevance where appropriate
- Trainer feedback and learning-gap support

DELIVERY FOCUS

Design Practice • Portfolio Development • Client Readiness

Guided practice, learner evidence and career-oriented application.



Course

CYBERTECH

COURSE

Digital Marketing For Freelancing & Entrepreneurship

Concise Course Value, Standards & Outcomes

Course Value	Standards / Alignment	Expected Outcome
Build practical capability in digital promotion, content, audience engagement and campaign support.	Outcome-based practical tasks; exact NSDA/BNQF status only when verified.	Digital marketing support, freelancing, small-business promotion and entrepreneurship.

- Practical learning activities and observable learner evidence
- Clear module outcomes and progress monitoring
- Career, freelancing or entrepreneurship relevance where appropriate
- Trainer feedback and learning-gap support

DELIVERY FOCUS

Campaign Practice • Analytics • Entrepreneurship

Guided practice, learner evidence and career-oriented application.



Course

CYBERTECH

COURSE

Food & Beverage Production

Concise Course Value, Standards & Outcomes

Course Value	Standards / Alignment	Expected Outcome
Develop safe, practical and service-oriented food-production capability.	Relevant approved competency standard where applicable; hygiene and practical assessment emphasized.	Entry-level production, service, self-employment and enterprise pathways.

- Practical learning activities and observable learner evidence
- Clear module outcomes and progress monitoring
- Career, freelancing or entrepreneurship relevance where appropriate
- Trainer feedback and learning-gap support

DELIVERY FOCUS

Production Practice • Hygiene • Service Readiness

Guided practice, learner evidence and career-oriented application.



CYBERTECH / COURSE

Course

CYBERTECH

COURSE

Beautification

Concise Course Value, Standards & Outcomes

Course Value	Standards / Alignment	Expected Outcome
Develop practical personal-care and beauty-service skills with client-service discipline.	Competency-based practical learning; exact approval/level to be verified.	Salon employment, service delivery and micro-enterprise readiness.

- Practical learning activities and observable learner evidence
- Clear module outcomes and progress monitoring
- Career, freelancing or entrepreneurship relevance where appropriate
- Trainer feedback and learning-gap support

DELIVERY FOCUS

Salon Practice • Client Care • Enterprise Readiness

Guided practice, learner evidence and career-oriented application.



CYBERTECH / COURSE

Course

CYBERTECH

COURSE

Hair Dressing

Concise Course Value, Standards & Outcomes

Course Value	Standards / Alignment	Expected Outcome
Develop practical hair-care, cutting, styling and client-service skills.	Competency-based practical delivery; safety, hygiene and service quality.	Salon work, independent service and entrepreneurship.

- Practical learning activities and observable learner evidence
- Clear module outcomes and progress monitoring
- Career, freelancing or entrepreneurship relevance where appropriate
- Trainer feedback and learning-gap support

DELIVERY FOCUS

Technique • Safety • Client Service

Guided practice, learner evidence and career-oriented application.



Course

CYBERTECH

COURSE

Fashion Design

Concise Course Value, Standards & Outcomes

Course Value	Standards / Alignment	Expected Outcome
Build design awareness, garment concepts, measurement and creative production capability.	Practical, project-based and competency-oriented learning.	Fashion support roles, portfolio work and enterprise pathways.

- Practical learning activities and observable learner evidence
- Clear module outcomes and progress monitoring
- Career, freelancing or entrepreneurship relevance where appropriate
- Trainer feedback and learning-gap support

DELIVERY FOCUS

Creative Planning • Production • Market Readiness

Guided practice, learner evidence and career-oriented application.



CYBERTECH / COURSE

Course

CYBERTECH

COURSE

Dress Making & Tailoring

Concise Course Value, Standards & Outcomes

Course Value	Standards / Alignment	Expected Outcome
Develop measurement, cutting, sewing, finishing and quality-control capability.	Practical competency and production evidence.	Tailoring employment, home-based work and micro-enterprise.

- Practical learning activities and observable learner evidence
- Clear module outcomes and progress monitoring
- Career, freelancing or entrepreneurship relevance where appropriate
- Trainer feedback and learning-gap support

DELIVERY FOCUS

Measurement • Pattern • Construction

Guided practice, learner evidence and career-oriented application.



CYBERTECH / COURSE

Course

CYBERTECH

COURSE

Driving

Concise Course Value, Standards & Outcomes

Course Value	Standards / Alignment	Expected Outcome
Develop responsible driving knowledge, practical control, road-safety awareness and professional conduct.	Applicable regulatory and competency requirements must be verified for each programme.	Safer driving practice and employment readiness where licensing requirements are met.

- Practical learning activities and observable learner evidence
- Clear module outcomes and progress monitoring
- Career, freelancing or entrepreneurship relevance where appropriate
- Trainer feedback and learning-gap support

DELIVERY FOCUS

Road Safety • Practical Control • Professional Conduct

Guided practice, learner evidence and career-oriented application.



CYBERTECH / COURSE

Course

CYBERTECH

COURSE

Entrepreneurship Development

Concise Course Value, Standards & Outcomes

Course Value	Standards / Alignment	Expected Outcome
Build business mindset, basic planning, costing, customer understanding and action planning.	Institutional/approved entrepreneurship curriculum as applicable.	Self-employment planning, micro-enterprise development and business readiness.

- Practical learning activities and observable learner evidence
- Clear module outcomes and progress monitoring
- Career, freelancing or entrepreneurship relevance where appropriate
- Trainer feedback and learning-gap support

DELIVERY FOCUS

Business Model • Market Validation • Action Plan



CYBERTECH / PROFILE

Profile

Guided practice, learner evidence and career-oriented application.

Course

CYBERTECH

COURSE

Competency-Based Training & Assessment

Concise Course Value, Standards & Outcomes

Course Value	Standards / Alignment	Expected Outcome
Strengthen understanding of competency standards, evidence, assessment and learner-centred delivery.	National competency framework requirements where formally delivered under approval.	Improved training and assessment practice.

- Practical learning activities and observable learner evidence
- Clear module outcomes and progress monitoring
- Career, freelancing or entrepreneurship relevance where appropriate
- Trainer feedback and learning-gap support

DELIVERY FOCUS

Standards • Evidence • Fair Assessment

Guided practice, learner evidence and career-oriented application.



CYBERTECH / COURSE

Course

CYBERTECH

COURSE

Trainer Level Four / Trainer Development

Concise Course Value, Standards & Outcomes

Course Value	Standards / Alignment	Expected Outcome
Develop professional trainer capability in planning, facilitation, assessment support and quality delivery.	Exact title, level and approval status to be copied from verified national record.	Trainer readiness, structured facilitation and professional development.

- Practical learning activities and observable learner evidence
- Clear module outcomes and progress monitoring
- Career, freelancing or entrepreneurship relevance where appropriate
- Trainer feedback and learning-gap support

DELIVERY FOCUS

Facilitation • Assessment • Continuous Improvement

Guided practice, learner evidence and career-oriented application.



Ai Course

CYBERTECH

AI COURSE

AI & Generative AI Foundation

Planned Institutional AI Programme • Duration: 02 Months

AI literacy, responsible use, prompting, productivity and foundational workflows.

Learning Design	Career Value	Compliance Position
Defined outcomes, guided practice, assignments, capstone and competency evidence.	Future-work readiness, productivity, freelancing, entrepreneurship and business-use capability.	Presented as a CYBERTECH institutional offering; not described as NSDA-approved or assigned a BNQF level unless separately verified.

APPLIED LEARNING FOCUS

Responsible Use • Prompting • Foundational Workflows

Guided practice, learner evidence and career-oriented application.



Ai Course

CYBERTECH

AI COURSE

AI Tools For Office Productivity & Smart Workplace

Planned Institutional AI Programme • Duration: 03 Months

Practical AI use for documents, research support, communication, analysis and routine office workflows.

Learning Design	Career Value	Compliance Position
Defined outcomes, guided practice, assignments, capstone and competency evidence.	Future-work readiness, productivity, freelancing, entrepreneurship and business-use capability.	Presented as a CYBERTECH institutional offering; not described as NSDA-approved or assigned a BNQF level unless separately verified.

APPLIED LEARNING FOCUS

Documents • Analysis • Smart Workplace Automation

Guided practice, learner evidence and career-oriented application.



Ai Course

CYBERTECH

AI COURSE

Generative AI For Digital Marketing & Content Creation

Planned Institutional AI Programme • Duration: 03 Months

AI-assisted content planning, creative production, campaign support and responsible publishing.

Learning Design	Career Value	Compliance Position
Defined outcomes, guided practice, assignments, capstone and competency evidence.	Future-work readiness, productivity, freelancing, entrepreneurship and business-use capability.	Presented as a CYBERTECH institutional offering; not described as NSDA-approved or assigned a BNQF level unless separately verified.

APPLIED LEARNING FOCUS

Campaign Practice • Analytics • Entrepreneurship

Guided practice, learner evidence and career-oriented application.



CYBERTECH / AI COURSE

Ai Course

CYBERTECH

AI COURSE

AI-Powered Graphic Design & Creative Content

Planned Institutional AI Programme • Duration: 03 Months

AI-assisted ideation, design workflows, creative production and portfolio development.

Learning Design	Career Value	Compliance Position
Defined outcomes, guided practice, assignments, capstone and competency evidence.	Future-work readiness, productivity, freelancing, entrepreneurship and business-use capability.	Presented as a CYBERTECH institutional offering; not described as NSDA-approved or assigned a BNQF level unless separately verified.

DELIVERY FOCUS

Design Practice • Portfolio Development • Client Readiness

Guided practice, learner evidence and career-oriented application.



CYBERTECH / AI COURSE

Ai Course

CYBERTECH

AI COURSE

AI Automation & No-Code Workflow Development

Planned Institutional AI Programme • Duration: 03 Months

Workflow mapping, no-code automation, integrations and process improvement.

Learning Design	Career Value	Compliance Position
Defined outcomes, guided practice, assignments, capstone and competency evidence.	Future-work readiness, productivity, freelancing, entrepreneurship and business-use capability.	Presented as a CYBERTECH institutional offering; not described as NSDA-approved or assigned a BNQF level unless separately verified.

APPLIED LEARNING FOCUS

Process Mapping • Integration • No-Code Delivery

Guided practice, learner evidence and career-oriented application.



Ai Course

CYBERTECH

AI COURSE

AI-Assisted Web Design & Development

Planned Institutional AI Programme • Duration: 03 Months

AI-supported planning, content, coding assistance, testing and web-production workflows.

Learning Design	Career Value	Compliance Position
Defined outcomes, guided practice, assignments, capstone and competency evidence.	Future-work readiness, productivity, freelancing, entrepreneurship and business-use capability.	Presented as a CYBERTECH institutional offering; not described as NSDA-approved or assigned a BNQF level unless separately verified.

DELIVERY FOCUS

Planning • Assisted Development • Testing

Guided practice, learner evidence and career-oriented application.



CYBERTECH / AI COURSE

Ai Course

CYBERTECH

AI COURSE

AI For Freelancing & Digital Entrepreneurship

Planned Institutional AI Programme • Duration: 03 Months

AI-enabled service development, client workflow, productivity, portfolio and business execution.

Learning Design	Career Value	Compliance Position
Defined outcomes, guided practice, assignments, capstone and competency evidence.	Future-work readiness, productivity, freelancing, entrepreneurship and business-use capability.	Presented as a CYBERTECH institutional offering; not described as NSDA-approved or assigned a BNQF level unless separately verified.

APPLIED LEARNING FOCUS

Service Design • Client Workflow • Digital Enterprise

Guided practice, learner evidence and career-oriented application.



Ai Course

CYBERTECH

AI COURSE

Advanced AI Automation, AI Agents & Business Solutions

Planned Institutional AI Programme • Duration: 03 Months

Agentic workflows, business process automation, solution prototyping and project implementation.

Learning Design	Career Value	Compliance Position
Defined outcomes, guided practice, assignments, capstone and competency evidence.	Future-work readiness, productivity, freelancing, entrepreneurship and business-use capability.	Presented as a CYBERTECH institutional offering; not described as NSDA-approved or assigned a BNQF level unless separately verified.

APPLIED LEARNING FOCUS

AI Agents • Business Automation • Solution Prototyping

Guided practice, learner evidence and career-oriented application.



Assessment

CYBERTECH

ASSESSMENT

Assessment & Learner Evidence

Making progress visible and reviewable

- Diagnostic or entry profiling where relevant
- Formative checks during module delivery
- Practical task evidence
- Theory/practical assessment as required
- Portfolio or project evidence
- Feedback and remediation
- Final result and progression record

Evidence Discipline

Assessment records should show what was assessed, against which outcome or criterion, who assessed it, when it was assessed and what action followed.



Reporting

CYBERTECH

REPORTING

Monitoring, MIS & Reporting

Reliable information for management and project stakeholders

Record	Purpose
Learner Master List	Identity, contact and programme tracking
Attendance	Participation and early-warning monitoring
Progress Tracker	Module completion and learning status
Assessment Record	Competency/performance evidence
Trainer Deployment	Teaching responsibility and workload
Lab Readiness	Resource availability and issues
Corrective Action Log	Issue ownership and closure
Placement Tracker	Career outcome follow-up



Risk

CYBERTECH

RISK

Risk & Corrective Action Framework

Identify, act, verify and learn

Risk Area	Example Control
Attendance Drop	Early contact, counselling and documented follow-up
Learning Gap	Remedial practice and reassessment
Trainer Gap	Backup deployment and faculty development
Equipment Failure	Readiness check, maintenance and replacement escalation
Data / Record Gap	Controlled forms, review and file completeness check
Service Complaint	Log, investigate, respond and verify closure



Implement

CYBERTECH

IMPLEMENT

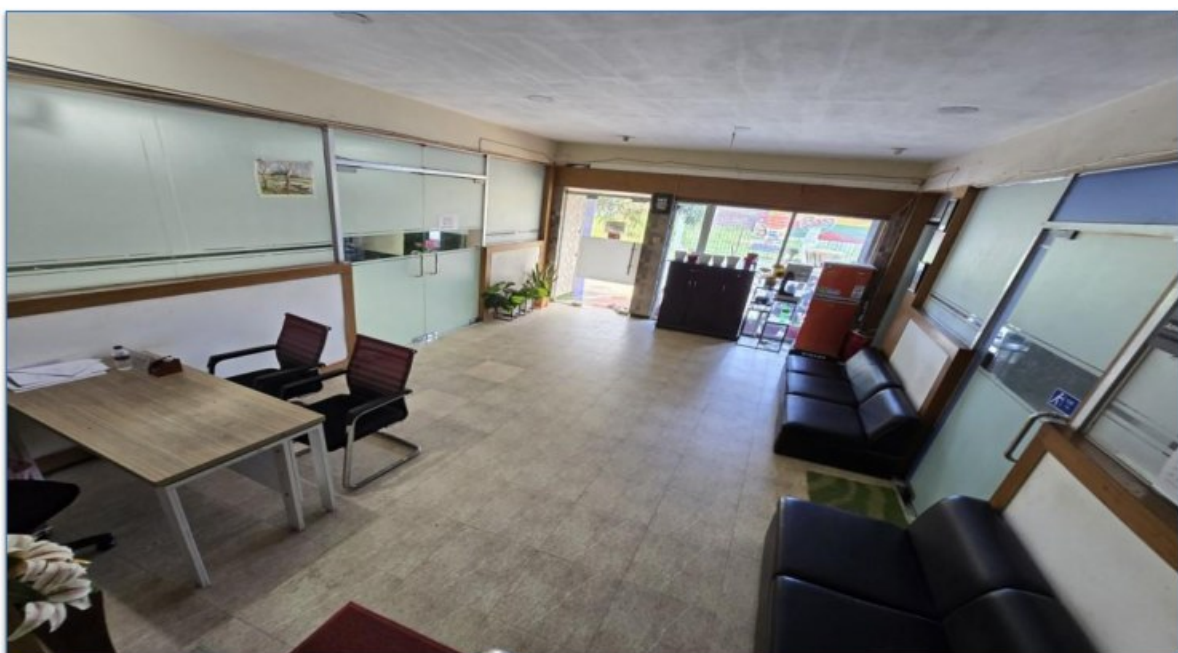
Implementation Commitments

What this profile is designed to become in daily operations

- Counselling SOP and counselling record
- Class observation checklist and monitoring dashboard
- Training quality SOP and corrective-action log
- Monthly faculty development calendar
- Courseware version-control register
- Help-desk service standard and escalation matrix
- Project coordination and monitoring-cell TOR
- Placement-cell workflow and outcome tracker
- Customer-support duty roster and service log
- Management review and continual-improvement register

Operational Promise

The systems described in this profile are intentionally written so they can be converted into practical SOPs, forms, checklists, KPIs and reporting tools.



Photos

CYBERTECH

PHOTOS

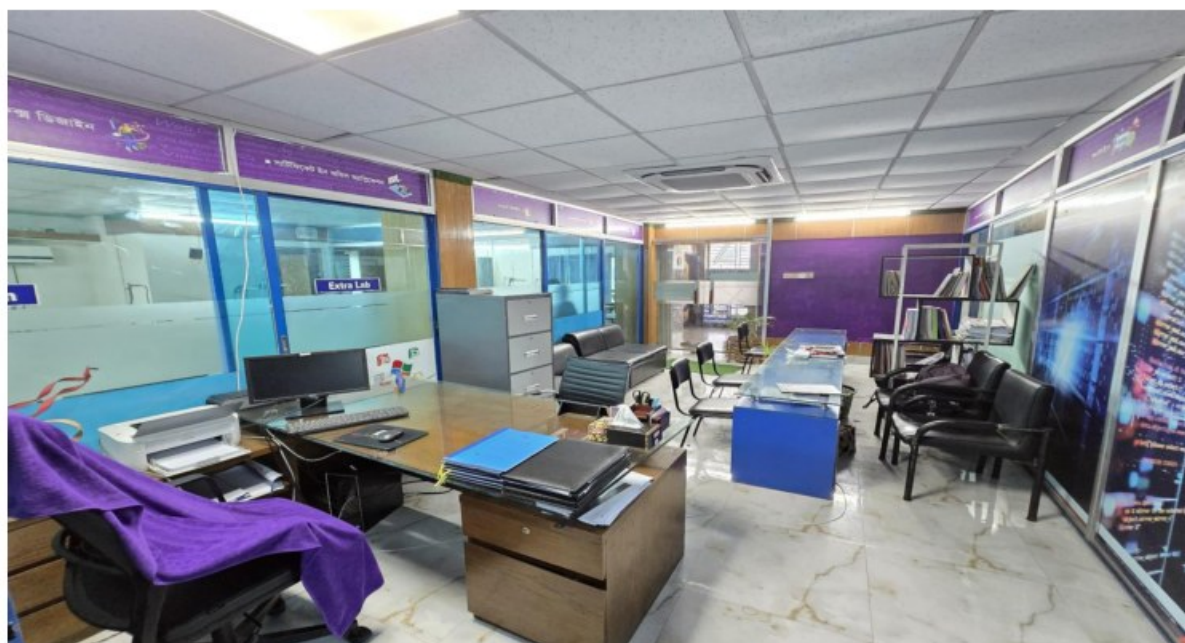
Photographic Evidence Plan

A controlled approach to verified visual evidence

Photo Group	Recommended Evidence
Institution	Exterior, reception, signage, help desk
Labs	Computer labs, AI Innovation Lab, AI Experience Zone, technical labs
Training	Live classes, practical work, demonstrations, assessments
Faculty	Verified faculty portraits and teaching activity
Learners	Projects, group work, presentations, career grooming
Projects	Orientation, monitoring, stakeholder engagement, field activity
Career	Counselling, CV/interview session, placement activity
Quality	Monitoring, faculty development, review meeting

Image Integrity

Use real **CYBERTECH** photographs wherever the image represents institutional facilities, people, projects or achievements. Clearly generic visuals should not be presented as institutional evidence.



Profile

Project Alignment Areas

We are proud to work in alignment with leading national projects and initiatives.



BWCCI

Bangladesh–World Bank Collaboration in Computer Education project supporting ICT education and training.



ASSET

Assisting Skills for Economic Transformation project enhancing skills for employability.



SEIP

Skills for Employment Investment Program promoting skills development across Bangladesh.



SICIP

Skills, Innovation and Competitiveness Improvement Project driving innovation and competitiveness.



ISISC

Industry Skills Council Initiative for Standards & Competency to bridge industry skill gaps.



NSDA

National Skills Development Authority ensuring quality and standardization in skills training.



EB

Education Board partnerships for academic and vocational skill development.



T

Technical education initiatives for strengthening practical skills and workforce readiness.

CONTROL

CYBERTECH

CONTROL

Document Control & Evidence Integrity

Professional publication discipline

Control	Requirement
Claims	Verify before publication
Certifications	State only with valid evidence
Course Approval	Use exact approved title, level, code and duration
Faculty Details	Verify against HR/credential records
Photographs	Use verified institutional images for evidence
Statistics	Date and source important figures
Updates	Maintain version number and approval date



CLOSING

CYBERTECH

CLOSING

Why CYBERTECH

Experience. Capability. Future Skills.

CYBERTECH’s strength is its long institutional journey, practical training orientation, expanding technology capability and willingness to build stronger systems for quality, accountability and career outcomes. The next phase is designed around evidence, continuous improvement and implementation discipline.

Experience	Capability	Future Direction
Twenty-six years of institutional development	Multi-domain training, labs, faculty and learner support	AI, automation, quality systems, career conversion and scalable project delivery



CYBERTECH / VERIFIED INSTITUTIONAL PHOTOGRAPH.

Verified institutional photograph.



Verified institutional photograph.

Build Skills. Build Career. Build Future.

CYBERTECH IT Park Limited • Bogura, Bangladesh

Government of the People's Republic of Bangladesh
National Board of Revenue

Customs, Excise and VAT Commissionerate, Rajshahi
Bogra Division

Value Added Tax Registration Certificate

This is to certify that the person whose details are given below is registered under Value Added Tax and Supplementary Duty Act, 2012 (Act No. 47 of 2012)

BIN : 007070497-1106

Name of the Entity : CYBERTECH COMPUTER PROSHIKKHON KENDRO BOGURA
Trading Brand Name : N/A
Old BIN : N/A
e-TIN : 187579856134
Address : Ready Light Complex Kamargari, Bogura Sadar PS; Bogura-5800; Bangladesh
Issue Date : 05/05/2025
Effective Date : 05/2025
Type of Ownership : Proprietorship
Major Area of Economic Activity : Services

This is a system generated certificate and doesn't require any signature

Government of the People's Republic of Bangladesh
National Board of Revenue

Taxpayer's Identification Number (TIN) Certificate

TIN : 187579856134

This is to Certify that CYBERTECH Computer Proshikhon Kendro is a Registered Taxpayer of National Board of Revenue under the jurisdiction of Taxes Circle-004, Taxes Zone Bogura.

Taxpayer's Particulars :

- 1) Name : CYBERTECH Computer Proshikhon Kendro
- 2) Registered Address/Permanent Address : Chalk Suttrapur, Bogura Sadar, Bogura, PO : 5600, Bangladesh
- 3) Current Address : Chalk Suttrapur, Bogura Sadar, Bogura, PO : 5800
- 4) Previous TIN : Not Applicable
- 5) Status : Association of Persons

Date : April 28, 2025

Please Note:
1. Taxpayer is liable to file the Return of Income under section 108 of the Income Tax Act, 2023.
2. Failure to file Return of Income under Section 108 is liable to:
(a) Penalty under section 285, and
(b) Prosecution under section 211 of the Income Tax Act, 2023.

Deputy Commissioner of Taxes
Taxes Circle-004
Taxes Zone Bogura
Address : House No-15, Road No-01, Upashahar, Bogura.
Phone : 881-87981

Last Update : April 28, 2025 08:51:57 PM

N.B. This is a system generated certificate and requires no manual signature.

নবায়ন

(ক) নতুন লাইসেন্স নম্বর/ইয়া কি (অথবা) : ২৬৬৬৮

(কথায়) : বিশ্বজ্ঞান ইন্সটিটিউট

টাকা জমার রপিল নং : ১২৬৮ তার : ০২/০২/২৬

(খ) বিজ্ঞাপন কি (অথবা) : ০০৮

(কথায়) : ২৬৬৬৮ ইন্সটিটিউট

(গ) জরিমানা : ০০৮ রপিল নং : ০২/০২/২৬ তার : ০২/০২/২৬

(ঘ) ১০% ভ্যাট : ২২৬৮ রপিল নং : ০২/০২/২৬ তার : ০২/০২/২৬

(ঙ) উত্পন্ন কর : ২০০০ রপিল নং : ০২/০২/২৬ তার : ০২/০২/২৬

এর মাধ্যমে সর্বমোট : ২২৬৮/- টাকা।

(চ) এই লাইসেন্স ৩০শে জুন ২০ ২৬ বিত্ত পর্বত বলবৎ থাকবে।

নবায়ন করা হইল।

পরিচালক, ইন্সটিটিউট
পরিচালক, ইন্সটিটিউট
বড়ো পৌরসভা, বড়ো।

(ক) লাইসেন্স নম্বর : ২৬৬৬৮

(খ) লাইসেন্স নম্বর/ইয়া কি (অথবা) : ২০০৮

(কথায়) : বিশ্বজ্ঞান ইন্সটিটিউট

টাকা জমার রপিল নং : ১২৬৮ তার : ০২/০২/২৮

(খ) বিজ্ঞাপন কি (অথবা) : ০০৮

(কথায়) : ২৬৬৬৮ ইন্সটিটিউট

টাকার রপিল নং : ১২৬৮ তার : ০২/০২/২৮

(গ) জরিমানা : ০০৮ রপিল নং : ১২৬৮ তার : ০২/০২/২৮

(ঘ) ১০% ভ্যাট : ২২৬৮ রপিল নং : ১২৬৮ তার : ০২/০২/২৮

(ঙ) উত্পন্ন কর : ২০০০ রপিল নং : ১২৬৮ তার : ০২/০২/২৮

এর মাধ্যমে সর্বমোট : ২২৬৮/- টাকা।

(চ) এই লাইসেন্স ৩০শে জুন ২০ ২৮ বিত্ত পর্বত বলবৎ থাকবে।

নবায়ন করা হইল।

পরিচালক, ইন্সটিটিউট
পরিচালক, ইন্সটিটিউট
বড়ো পৌরসভা, বড়ো।

এই লাইসেন্স প্রদানের স্থান
বড়ো পৌরসভা
বড়ো।

লাইসেন্স প্রদানের তারিখ : ০২/০২/২৬



বহি- ১০ নং রেজিস্ট্রেশন : ২২৯ নং পৃষ্ঠার
পরিবদ্ধ আছে।

নবায়ন করা হইল।

পরিচালক, ইন্সটিটিউট
পরিচালক, ইন্সটিটিউট
বড়ো পৌরসভা, বড়ো।

লাইসেন্স বহি নং : 37461 তার : ২০.২৬

বড়ো পৌরসভা
বড়ো

পেশা/ব্যবসার লাইসেন্স বহি
বৃত্তাসিকারী/বৃত্তাসিকারীগণের ছবি ও স্বাক্ষর



বর্তমান লাইসেন্স নং : ২৬৬৬৮ তার : ০২/০২/২৬

প্রত্যন্ত লাইসেন্স (যদি থাকে) নং : ১ তার : ১

প্রতি বৎসর নবায়ন যোগ্য





Government of the People's Republic of Bangladesh
Prime Minister's Office
National Skills Development Authority (NSDA)



Application ID : CAA-BOG-000019
Name of STP : Cybertech
STP ID : STP-BOG-000161
Address : Zohurul Nagor Lane, MP Hasen Ali Sorkar Road, Bogra,
Bogra Sadar, Bogura
Date of decision issued : 26-02-2023

NSDA has made the following decision(s) regarding your STP Registration/Course Accreditation/Assessment Center Accreditation Application(s):

Application for	Type of Application	Decision for Course Accreditation	Validity: From - To	Decision for Assessment Center	Validity: From - To
Web Design - 3	Assessment Center Accreditation			Approved	26-02-2023 to 25-02-2025
Graphic Design - 3	Assessment Center Accreditation			Approved	26-02-2023 to 25-02-2025
Digital Marketing for Freelancing - 3	Assessment Center Accreditation			Approved	26-02-2023 to 25-02-2025

Please comply with the applicable conditions as mentioned in the respective guidelines. NSDA may take necessary action and revoke the approvals in case of non compliance.

Regards
NSDA



This is a system generated certificate. Hence no signature is required.



Government of the People's Republic of Bangladesh
Prime Minister's Office
National Skills Development Authority (NSDA)



Application ID : CAA-BOG-000050
Name of STP : Cybertech
STP ID : STP-BOG-000161
Address : Zohurul Nagor Lane, MP Hasen Ali Sorkar Road, Bogra,
Bogra Sadar, Bogura
Date of decision issued : 16-07-2024

NSDA has made the following decision(s) regarding your STP Registration/Course Accreditation/Assessment Center Accreditation Application(s):

Application for	Type of Application	Decision for Course Accreditation	Validity: From - To	Decision for Assessment Center	Validity: From - To
Hair Dressing - 3	Course and Assessment Center Accreditation	Approved	16-07-2024 to 15-07-2026	Approved	16-07-2024 to 15-07-2025
BLOCK BATH AND SCREEN PRINTING - 3	Course and Assessment Center Accreditation	Approved	16-07-2024 to 15-07-2026	Approved	16-07-2024 to 15-07-2025
Knit Sewing Machine Operation - 2	Course and Assessment Center Accreditation	Approved	16-07-2024 to 15-07-2026	Approved	16-07-2024 to 15-07-2025
IT Support Service - 3	Course and Assessment Center Accreditation	Approved	16-07-2024 to 15-07-2026	Approved	16-07-2024 to 15-07-2025

Please comply with the applicable conditions as mentioned in the respective guidelines. NSDA may take necessary action and revoke the approvals in case of non compliance.

Regards
NSDA



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Government of the People's Republic of Bangladesh
Prime Minister's Office
National Skills Development Authority (NSDA)



Application ID : CAA-BOG-000111
Name of STP : Cybertech
STP ID : STP-BOG-000161
Address : Zohurul Nagor Lane, MP Hasen Ali Sorkar Road, Bogra,
Bogra Sadar, Bogura
Date of decision issued : 19-03-2025

NSDA has made the following decision(s) regarding your STP Registration/Course Accreditation/Assessment Center Accreditation Application(s):

Application for	Type of Application	Decision for Course Accreditation	Validity: From - To	Decision for Assessment Center	Validity: From - To
Competency Based Training & Assessment Methodology - 4	Course and Assessment Center Accreditation	Approved	19-03-2025 to 18-03-2027	Approved	19-03-2025 to 18-03-2027

Please comply with the applicable conditions as mentioned in the respective guidelines. NSDA may take necessary action and revoke the approvals in case of non compliance.

Regards
NSDA



This is a system generated certificate. Hence no signature is required.



Government of the People's Republic of Bangladesh
Prime Minister's Office
National Skills Development Authority (NSDA)



Application ID : CAA-BOG-000085
Name of STP : Cybertech
STP ID : STP-BOG-000161
Address : Zohurul Nagor Lane, MP Hasen Ali Sorkar Road, Bogra,
Bogra Sadar, Bogura
Date of decision issued : 26-12-2024

NSDA has made the following decision(s) regarding your STP Registration/Course Accreditation/Assessment Center Accreditation Application(s):

Application for	Type of Application	Decision for Course Accreditation	Validity: From - To	Decision for Assessment Center	Validity: From - To
Web Design and Development for Freelancing - 3	Course and Assessment Center Accreditation	Approved	26-12-2024 to 25-12-2026	Approved	26-12-2024 to 25-12-2026
Computer Operation - 3	Course and Assessment Center Accreditation	Approved	26-12-2024 to 25-12-2026	Approved	26-12-2024 to 25-12-2026
Digital Marketing for Freelancing - 3	Course and Assessment Center Accreditation	Approved	26-12-2024 to 25-12-2026	Approved	26-12-2024 to 25-12-2026
Graphic Design for Freelancing - 3	Course and Assessment Center Accreditation	Approved	26-12-2024 to 25-12-2026	Approved	26-12-2024 to 25-12-2026
Driving - 3	Course and Assessment Center Accreditation	Approved	26-12-2024 to 25-12-2026	Approved	26-12-2024 to 25-12-2026

Please comply with the applicable conditions as mentioned in the respective guidelines. NSDA may take necessary action and revoke the approvals in case of non compliance.

Regards
NSDA



This is a system generated certificate. Hence no signature is required.

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