

NOTICE INVITING REQUEST FOR QUOTATION (RFQ)

Procurement of Office Equipment (Photocopy Machine, Printer and Projector) for the PIU Office of the SICIP-BACCO Program

Sealed quotations are invited from eligible and experienced suppliers, subject to the specified terms and conditions, for the procurement of office equipment (Photocopy Machine, Printer and Projector with screen) for the PIU Office of the SICIP-BACCO Program. Bellow mentioned RFQ download link is for your RFQ soft copy download and further necessary steps.

Key Information at a Glance

RFQ No.	GD-05	Quotation Validity	At least 30 days
Publication Date	23 June 2026	Business Documents	Required
Submission Deadline	28 June 2026, 2:30 PM	Financial Solvency	Required

Brief Description

- Multifunctional Photocopier (PIU) — 1 (one) set
- Laser Printer (PIU and LAB) — 2 (two) sets
- Multimedia Projector with screen (PIU and LAB) — 3 (three) sets
- Requesting organization: SICIP-BACCO Program
- Quotation is invited on Unit-Rate basis
- Quotations must be submitted in a sealed envelope or by e-mail to the address given below
- Envelope/e-mail subject line: "Quotation for Office Equipment (Photocopy Machine, Printer and Projector)"
- Quotations received after the specified deadline will not be accepted

Required Documents (Summary)

- Quotation Submission Letter (printed on organizational letterhead)
- Priced Schedule for Goods (Unit-Rate basis)
- Trade License
- Tax Certificate / Income Tax Return Document
- VAT / Business Identification Number (BIN) Document
- Financial Solvency Certificate
- Technical Specification
- Name, mobile number and e-mail of authorized contact person

The detailed RFQ Document, Technical Specifications, Quotation Format and Draft Purchase Order can be downloaded/viewed via the link below:

https://docs.google.com/document/d/1gjTFds6pWTG71OFhPSKxx8qi_Ppk1fqkSaRGnz1gMGg/edit?tab=t.0

Submit To & Contact Address

Addressed to: Lt Col Md. Mahtabul Haq, psc (Retd), Chief Coordinator, SICIP-BACCO Program

Submission address: SICIP-BACCO PIU Office, House 39 (2nd Floor), Road 13/15, Block D, Banani, Dhaka -1213

Phone: +8801730611038

E-mail: cc.sicip@bacco.org

Note: No Quotation Security or Performance Security is required. Detailed terms and conditions shall be governed by the Standard RFQ (SRFQ).



Lt Col Md. Mahtabul Haq, psc (Retd)
Chief Coordinator, SICIP BACCO Program

SICIP-BACCO PIU Office, House 39 (2nd Floor), Road 13/15, Block D, Banani, Dhaka -1213